

LSRPA BOARD OF TRUSTEES CALL MINUTES (DRAFT)

Via Telephone [(605) 468-8004 # 535628]

2018 0315

8:30 AM to 10:00 AM

On call:

R. Ferguson Jr., President
C. Barnes, Vice President, External Affairs
Scott Drew, Vice President, Internal Affairs
M. Pietrucha, Treasurer
D. Morris, Secretary
S. Boyle, Executive Director
Linda Watson, Administrative Assistant

W. Call, Trustee
S. Senior, Esq., Trustee
D. Hoffman, Trustee
E. Palko, Trustee
D. Warner, Trustee
J. Postorino, Trustee

J. Scagnelli, Esq., Trustee
A. Robbins, Esq., Trustee
K. Goldstein, Former Board President
S. Posten, Former Board President
M. Fisher, Former Board President
J. Oberer, Former Board President

Absent:

(nil)

Topic	Discussion	Action Items
PRESIDENT'S REPORT R. Ferguson, Jr.	Voluntary efforts of members.	Reimbursement policy drafting referred to Governance Committee.
EXECUTIVE DIRECTOR'S REPORT S. Boyle	State licensing programs, CT, CO, MA call held.	
	Idea circulated: Continuity and secession, documenting then vs. now in associations. It is upcoming 10th anniversary. MA has online training program now.	
	Magazine section issued	
	Suggested % revenue from training courses goes to foundation. (Foundation received \$10,000.00 p.a., initially with aim to become self-generating.)	Donate using new online button
	Not for profit paperwork is WIP	
	Group outreach: (1) NJ Worker and Environment Association, (2) NJ Conservation Foundation	
	Continuing Education Committee and Site remediation Conference Committee to bifurcate. W. Call to chair CEC, and D. Hoffman to vacate CEC co-chair to chair SRCC. Both to select and nominate (new) co-chairs. R. Tadas suggested as potential co-chair for CEC. Hoffman formally seeded to SRCC.	
SECRETARY'S REPORT D. Morris	February Steering Committee Minutes Draft to be issued	Provide comments on Minutes to David Morris upon issuance
TREASURER'S REPORT M. Pietrucha	Draft Profit/Loss for 2017. Currently \$95,945 net income. Expect negative net income for 2018 due to timing of receipts for Conference in 2017, expenses realized in 2018. Sponsorship income is up (over \$35K).	Prepare presentation for Annual Meeting at Conference.
NOMINATING COMMITTEE R. Hollender	Eight open seats- seven terms expired with incumbents renewing their interest. J. Oberer leaving Board. Erin Palko was nominated. BOT approved slate on 12/19/17.	Appointments subject to vote of membership at annual meeting.
	R. Hollender spoke with candidates who were not selected.	
GOVERNANCE COMMITTEE J. Oberer	Policy statements under development. BOT members serving as instructors in LSRP courses. Members of the BOT who are creating original continuing education courses for submittal to Licensing Board, should present through the LSRPA.	
	Developing a Bylaws statement related to diversity.	The BOT and Steering Committee and working committees should reflect the makeup of the membership

	Developing Bylaws policy to address concern with having two or more people from the same company on the Executive Committee at the same time. President and Treasurer cannot be from the same company	Draft By-laws to BOT in January.
	J. Hochreiter is stepping down as chair else chair of Governance Committee after many years of service	J. Oberer moving to Governance Committee
CONTINUING EDUCATION COMMITTEE W. Call	15 active Conference Committee members. 148 attendees with more expected.	
	Filled 40 hotel rooms and requested more	
	D. Warner is managing Drop Box. Budgets available	
	Electronic registration updated weekly and is transferred into revenue.	
	Currently 20 people per course. Looking for moderators.	Want to give exposure as moderators to younger members. Will ask LSRPA members to moderate or select a colleague.
	D. Morris will get slides from exhibitors, photos form LSRPs for continuous loop display during conference.	
	Companies that offer non-LSRP services can sponsor	Contact L. Watson if your company is interested in sponsoring
	Presentation slides to be sent out after conference as pdfs to people who attended. CLE credits require hardcopies.	
	D. Warner discussed budget. Expense items going up somewhat, but expectation is to be in the black.	
COMMUNICATIONS COMMITTEE C. Drake	Social Media Engagement continues. Average email blast is opened by 300 recipients; typical eblast reaches 600 people; 1055 members on LinkedIn, 96 followers on Twitter, 56 followers on Facebook.	
	Most popular eblast is "Meet the President". Open rate higher on desk top.	Need to make eblasts more mobile friendly.
	Running a special section in NJ Business Magazine	Deadline for article title and topic is December 15 and deadline for draft article in January 12th.
	Conference promotion:	Schedule set and have two print ads three times
	Getting social media information from sponsors. And providing templated text to post on their website.	
	NJ Business magazine. President's report is drafted; SRRA 2.0, comingled plume guidance, LSRPs and Due Diligence and case study. Working with an attorney on compliance options; benefits of brownfield redevelopment; recap of site remediation permit, SRRA - holding developers in Brownfield community to high standards	
	Lessons Learned on 10,000 (J. Oberer) article could be used for Commerce. S. Boyle said that there is a standing offer from Commerce for articles; white papers can be turned into brief articles (400 words + picture).	
REGULATORY OUTREACH M. Fisher	SRAG meeting, technical guidance documents are under revision. Tech field sampling procedures just began; multiple subcommittees (20 people on stakeholder side), Impact to Groundwater; making progress on capping organic compounds (second quarter); consolidation of Impact to Groundwater documents. In the past, when conducting an Impact to Groundwater analysis, the impact standards was health criteria rather than the groundwater quality standard.	First or second quarter of 2018 to get finalized IGW and presented.
	Eco Guidance updated without Stakeholder review.	

	Appellate Court decided that DEP didn't go through appropriate comment process on PNFA standard. Impacts on all other interim groundwater quality standards not known. Will be pulled back into rule-making with stakeholder input (J. Scagnelli). Guidance says LSRPs should evaluate compounds with interim standards (C. Barnes). Compounds with MCLs- MCL becomes standard in absence of GWQS (E. Palko). Would be enforceable (B. Katcher).	Watch for 2018 publication in New Jersey Register- important to the Association.
RISK MANAGEMENT AND LOSS PREVENTION J. Scagnelli	Licensing Board- complaint that resulted in a \$3000 fine was settled for \$200 and license withdrawal. This is a first. Board also settled cases regarding 3 LSRPs who did not submit their renewal information with continuing education credit	
	General discussion on complaints. Complete cycle appears to take 2 years (J. Oberer). Statement at SRAG that CECs have to be complete before application (S. Boyle). Suggestion to eblast the spreadsheet for tracking CECs (D. Hoffman).	
SRRA 2.0 I. Kropp/S. Senior	K. Long reported work on-going with I. Kropp on SRRA 2.0 White Papers. When complete, sending to Sen. Smith. S. Boyle to draft summary cover letter, but needs review and consensus for White Papers. Need to let other organizations know what LSRPA is doing. B. Katcher reported that other organizations have forwarded their own position papers to Sen. Smith. J. Scagnelli said that the final White Papers should be approved by BOT.	BOT to review White Papers and letter on drop box.
MEMBERSHIP COMMITTEE C. Barnes	Request to Steering Committee to present at Member Breakfasts C. Barnes will circulate a chart with venue and topic for upcoming meetings.	
Legal and Legislative S. Senior/A. Robins.	No report	
SOUNDING BOARD D. Warner	43 questions submitted in 2017.	
EXTERNAL STAKEHOLDERS C. Barnes	EBC bringing back EPCON in 2018.	