



LSRPA Board of Trustees (BoT) Meeting Minutes

August 21st, 2025; 8:00 – 10:00 am

via Teams Meeting

ATTENDANCE:		
BOT	Candace Baker, Rebecca Hollender, Mike Poland, John Scagnelli, Kassidy Klink, Sonya Ward, Alex Saltzman, Patrick Mottola, Brandi Gray, Chris Casarona, Charlene Drake, Anita Locke and Rocky Ganta	
LSRPA Staff	B. Entin, J. Lunski, Dave Sweeney, Janice Brogle	
Others:	Marlene Lindhart	
TOPIC	DISCUSSION	ACTION ITEMS
Presidents Update – Rebecca Hollender & Update from Marlene Lindhart – Quorum for Annual Meeting	<ul style="list-style-type: none"> • Roll call & Welcome – All BOT members present except Anita & Kassidy who joined later. • Marlene presented an update on Policy 2023-03 Annual Membership Meetings and Voting (By-laws Section 2.06; N.J.S.A. 15A:5-8). The plan is to ensure quorum at membership/board meetings, which is 10% of the total voting membership <ul style="list-style-type: none"> - Proxies must be received ≥24 hours before the meeting to allow staff to validate and tally - The pre-emptive proxy approach supports quorum while protecting member intent if plans change. • Rebecca presented President's update: <ul style="list-style-type: none"> • Meeting with NJDEP two (2) weeks ago. - The NJDEP filed updated standards for Migration to Groundwater and Leachate Standards on August 4, 2025. A six-month grace period is in effect through February 4, 2026. - NJDEP expects the policy regarding the soil toxicity to be released in 2026. - Update on supplemental certifications - initial soil RAP applications: approximately 171 received and 150 were approved and issued permits. For groundwater approximately 103 RAP applications were received and 65 were approved and issued permits. - Technical Review Panel – generally, The NJDEP has not been receiving many requests - UHOT Cases review process was discussed as well and 90% cases are received and resolved within 2 weeks of receipt. Also, 	



LSRPA Board of Trustees (BoT) Meeting Minutes
August 21st, 2025; 8:00 – 10:00 am
via Teams Meeting

	<p>the NJDEP is no longer providing No Spill letters for the UHOT cases</p> <ul style="list-style-type: none"> - Prioritized RAP Applications: NJDEP received 260 applications, 105 new cases. of these, 183 issued, 8 pending FA approval, 21 withdrawn, 18 did not meet criteria - Backlog Status: 855 applications remain in backlog includes modifications. 404 soil RAP applications received in 2023 under the new process; backlog reduced to 167. - NJDEP acknowledged NFA letters sometimes fail to send due to email queue errors - NJDEP has reallocated reviewers from soil to groundwater RAP reviews 	
Executive Director Update: Janice Brogle	<ul style="list-style-type: none"> • Policy 2023-03 was further discussed regarding address requirements and will be on agenda at the October BOT meeting. • Our comments are due for the NJPACT/REAL Rule revisions; Legal & Legislative Committee reviewed; determined revisions do not materially affect prior concerns. A short cover letter with original comment letter restating concerns will be submitted. • PFAS Summit will be held October 9 & 10, 2025 at NJIT. LSRPA, along with other organizations, submitted recommended speakers. Final agenda and speakers list will be released by NJDEP in the near future. 	
Vice President Update – Sonya Ward	<ul style="list-style-type: none"> • The LSRPA conference planning has been steady. Ongoing discussions on how to increase available CE content hours for attendees. Board invited to share ideas, as current options present trade-offs with networking or sponsor visibility. 	



LSRPA Board of Trustees (BoT) Meeting Minutes
August 21st, 2025; 8:00 – 10:00 am
via Teams Meeting

Vice President Update – Brandi Gray	<ul style="list-style-type: none"> • None 	
Treasurer Report – Mike Poland	<ul style="list-style-type: none"> • LSRPA Checking: \$107,977 • Foundation Checking: \$50,328 • Money Market: \$310,549 • Cornhole event generated \$42,725 gross with \$25,900 net revenue. 80% of net proceeds (\$17,714) was transferred to the foundation. • Preparation underway; filings due in November. Draft numbers pending CPA review. All major event expenses for the year have been paid and accounted for. 	
Secretary Report –Rocky Ganta	<ul style="list-style-type: none"> • June 19th and July 17th BOT meeting minutes were circulated. Comments and feedback received and were incorporated. Rocky makes the motion to approve the minutes seconded by Sonya. Motion carried unanimously. 	
Other Items	<ul style="list-style-type: none"> • Rocky shared the NJDEP Youth Initiative Event, which was a great success and the first time LSRPA participated. Strong youth engagement; many students expressed curiosity about environmental careers and opportunities. LSRPA provided student membership information and scholarship application materials at the event. • Candace shared the Ad Hoc Committee Update - LSRP Licensing Fee. <ul style="list-style-type: none"> - Committee has met several times and agrees that an approach is needed to establish a cap on LSRP licensing fees. - LSRPs would continue to pay an annual maintenance fee to the Licensing Board. - Remaining costs would be supported through an alternate fund. Likely requires legislative or regulatory changes. - One option under consideration: use of the Remediation Guarantee Fund (RGF). 	



LSRPA Board of Trustees (BoT) Meeting Minutes

August 21st, 2025; 8:00 – 10:00 am

via Teams Meeting

	<ul style="list-style-type: none"> - Committee's goal: develop a collaborative solution with DEP and the Licensing Board. - Work will continue, with additional updates to be provided as progress is made. • Bev presented the Members Leap Update: Shared a preview of the new Member Leap homepage and layout. <ul style="list-style-type: none"> - Current text is placeholder content; final text and page styling are in progress. ○ New features being developed include: <ul style="list-style-type: none"> - Sponsor highlights with dedicated links - Calendar integration - Member benefits section emphasizing value to members (advocate, educate, collaborate). - Website restructuring to make content more user-centric rather than organization-focused. - Member data migration underway; members cannot update/edit profiles during this transition. - Rollout expected around in October 2025 • Alex presented Marketing Committee Update – Volunteer Recognition: <ul style="list-style-type: none"> - Committee discussed options for a commemorative gift to thank volunteers. - Narrowed down to glass coffee/tea mugs with LSRPA logo - Committee and board members expressed preference for the color logo option - Motion proposed to proceed with glass mugs with color logo, with flexibility to identify a suitable vendor. - Alex to coordinate vendor research and provide feedback and coordinate purchase. - Logistics of distribution to committee members is further to be discussed. • Brandi discussed the proposed fall event for Membership/AP: <p>Last year's event:</p> <ul style="list-style-type: none"> - Venue: Old Heights Brewing Company - Private area with catered food - Attendance: approx. 30 members - Received positive feedback on location, food, and format. 	
--	--	--



LSRPA Board of Trustees (BoT) Meeting Minutes
August 21st, 2025; 8:00 – 10:00 am
via Teams Meeting

	<p>This year's proposal:</p> <ul style="list-style-type: none">- Similar setup at Old Heights Brewing Company.- "Bring a Friend" option: members may bring a guest for \$25 fee to encourage new participation.- Projected costs prepared by AP Committee; adjusted slightly upward to align with current expenses.- Motion: Approve funding of up to \$1,500 for fall membership event at Old Heights Brewing Company.- Vote: Motion made by Alex, seconded by Sonya.- Roll call vote: Motion approved unanimously.• Meeting Adjourned	
Next BOT Meeting	<ul style="list-style-type: none">• September 18th in-person BOT Retreat	

Respectfully Submitted,

Rocky Ganta

Rocky Ganta, LSRP – LSRPA Secretary