



DRAFT LSRPA Board of Trustees (BoT) Meeting Minutes
May 30, 2024 – 8:00 – 10:00 am
via Zoom Meeting

ATTENDANCE:	
BOT	C. Baker, R. Hollender, M. Lindhardt, M. Poland, S. Ward, C. Dailey, R. Ganta, J. Haus, K. Klink, A. Locke, A. Saltzman , J. Scagnelli, B. Gray Absent: None
LSRPA Staff	J. Brogle, B. Entin
Others:	None

TOPIC	DISCUSSION	ACTION ITEMS
WELCOME – C. Baker	<ul style="list-style-type: none">• Welcome• For those whose BOT term is up this year – please let Candace know if you are planning to apply for another term or plan on stepping down from the BOT.• Committees – want to make sure that each committee has a BOT liaison. Please let Candace know if you are interested in serving as liaison for NJSRC, Fundraising, College Outreach or other committees without a BOT liaison.	



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VICE PRESIDENT OF INTERNAL AFFAIRS REPORT – R. Hollender	<ul style="list-style-type: none"> • Ad hoc nominating process committee – preliminary recommendations (Committee interviewed 13 applicants who went through the nomination process) <ul style="list-style-type: none"> ○ Communication – increase between nominating committee and the BOT to ensure that committee and BOT are in alignment on BOT needs (e.g., LSRPs, non-LSRPAs, etc.) ○ Mission statement – need to confirm who is responsible to assist identifying, reaching out to /recruiting applicants ○ Applicants should be active in LSRPA such as Chairs and Vice Chairs and committee members ○ The nominating committee should have some past presidents as members. ○ Present nominated applicants as a slate, or individual. Slate is in the language of the bylaws. Interviewees preferred slate ○ Nominations process will open today and are due July 1. As per Bylaws, the 2025 slate must include at least 4 LSRPs ○ Marlene mentioned that communication is key. Recommend that BOT and Nominating Committee should meet to ensure alignment with future needs of BOT ○ BOT to discuss BOT needs on June 20, invite Nominating Committee to July 18 meeting ○ BOT to discuss policy regarding previous BOT members/officer rejoining BOT at future meeting 	<p>BOT to discuss BOT needs on June 20. Invite Nominating Committee to July 18 meeting</p> <p>BOT to discuss policy regarding previous BOT members/officer rejoining BOT at future meeting</p>



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VICE PRESIDENT OF EXTERNAL AFFAIRS REPORT– M. Lindhardt	<ul style="list-style-type: none"> • CIANJ Environmental Round Table. <ul style="list-style-type: none"> ◦ Currently a bill regarding OPRA – states that if you make too many OPRA requests you can be penalized. S-2930/A-4045 ◦ Dirty Dirt Law (A901) – NJDEP giving different and inconsistent direction depending on who you speak to. • John Scagnelli and the Legal and Legislative Committee will review the bill on OPRA requests and will make recommendations for action, if needed • NJDEP is encouraging people to use the new GW RAP certification which will prioritize their case. 	<p>S. Ward to send J. Scagnelli the bill so he can draft a response.</p> <p>J. Haus committee to review and send out to Governor and Shawn LaTourette</p>
TREASURER’S REPORT– M. Poland	<ul style="list-style-type: none"> • Working on tax return by November (extension sent to IRS) • Checking account \$90,242.44 • \$200,000 high yield savings account with PNC • \$18,945 in Foundation Account • QuickBooks is not necessary – we will end subscription and continue to track with our existing spreadsheet system (reduces expenses by \$90 per month) 	
CONFERENCE COMMITTEE UPDATE – C. Baker	<ul style="list-style-type: none"> • D. Hoffman verbally resigned as chair of conference committee to allow others the opportunity to step up as Chair. Will be meeting with committee members to discuss who is interested in stepping into the chair role. 	



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EXECUTIVE DIRECTOR'S UPDATE – J. Brogle	<ul style="list-style-type: none"> Gwen Zerbas has moved to her new NJDEP role. NJDEP has not filled this Director role. Interim, Maryanne Kuserk and Lynne Mitchell will be reporting to David Haymes. June 4 Executive Committee rescheduled from morning to 4:00 pm June 10 member chat meeting – new RAP certification. NJDEP will be presenting. M. Fisher moderating. BOT Bios will be added to LSRPA's website. BOT members should update their bios as necessary with a limit of approximately 300 words. Tina Layre, LSRPA CE Coordinator, is resigning in the next few months. Please let Janice know if you know anyone interested in applying for this part-time position Conference dates for 2025: March 26 and 27 at Hyatt, New Brunswick. Contract will be negotiated and signed soon. Janice will work on a BOT retreat for September at Assunpink. 	
OPEN DISCUSSION	<ul style="list-style-type: none"> None 	
SECRETARY'S REPORT – S. Ward	<ul style="list-style-type: none"> BOT meeting minutes dated May 16, 2024 submitted to the BOT and comments addressed. Motion to accept minutes by R. Ganta Second by J. Scagnelli. All voted aye with B. Gray abstaining 	SW to submit final minutes to A. Lazo for website.
NEXT BOT MEETING	June 18, 2024 8:00 am via Zoom	

Respectfully Submitted,

Sonya Ward, LSRP – LSRPA Secretary