



## LSRPA Board of Trustees (BoT) Meeting Minutes

April 18, 2024 – 8:00 – 10:00 am

via Zoom Meeting

ATTENDANCE:	
<b>BOT</b>	C. Baker, R. Hollender, M. Lindhardt, M. Poland (off at 9:00), S. Ward (joined at 8:30), C. Dailey, R. Ganta, B. Gray, J. Haus, K. Klink, A. Locke, A. Saltzman (off at 8:40), J. Scagnelli (off at 9:15)
<b>LSRPA Staff</b>	J. Brogle, B. Entin
<b>Others:</b>	Dan Borgna – Dale Group Insurance

TOPIC	DISCUSSION	ACTION ITEMS
<b>WELCOME – C. Baker</b>	<ul style="list-style-type: none"> <li>Welcome</li> </ul>	
<b>ASSOCIATION INSURANCE PRESENTATION - Dan Borgna (Dale Group Insurance)</b>	<ul style="list-style-type: none"> <li>Review of insurance coverage by our broker.               <ul style="list-style-type: none"> <li>Directors and Officers Policy with Travelers (12/22-12/25) – Premium \$7,800/3 years                   <ul style="list-style-type: none"> <li>Employment Practices Liability Insurance with Travelers (paired with D&amp;O policy)</li> <li>Crime Coverage (paired with D&amp;O policy) – theft of money or property by someone working with association</li> </ul> </li> </ul> </li> <li>General Liability – covers bodily injury, property damage. Annual premium \$2,800/year (December to December)</li> <li>Cyber Coverage added September 2023 - \$1MM limit for \$1,000 per year</li> <li>LSRPA has not had any claims since started.</li> </ul>	
<b>AMENDED NOMINATION POLICY 2023-05 – M. Lindhardt</b>	<ul style="list-style-type: none"> <li>M. Lindhardt on behalf of Governance Committee made motion to approve and J. Scagnelli seconded. Discussion</li> <li>Proposed amended policy states valid petition must be submitted to BOT <b>by the petitioner</b> at least <b>six</b> weeks prior to annual meeting.</li> <li>Board Discussion led to change of policy document from six weeks to <b>four weeks</b>. M. Lindhardt motion, John Scagnelli seconded. Vote and motion carried (No abstentions, no nays, all ayes with A. Saltzman proxy vote aye).</li> <li>Additional discussion on timeline will continue with staff and in committee</li> </ul>	Policy 2023-05 amended April 18, 2024 approved – will be posted on website
<b>TREASURER'S REPORT – M. Poland</b>	<ul style="list-style-type: none"> <li>\$420,496 Checking account</li> <li>\$20,945 Foundation account</li> <li>Conference expenses still to be paid. Conference expenses not final – but appears there will be more profit than estimated.</li> <li>Looking into CD or other ways to take advantage of higher-yield interest rates</li> </ul>	



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<b>PRESIDENT'S UPDATE – C. Baker</b>	<ul style="list-style-type: none"> <li>• Thank you to all involved with the conference!</li> <li>• Asked BOT to put together a bio for themselves for the website.</li> <li>• Vague concerns about administrative costs have been voiced with no specifics, but this is difficult to address. Overall, except for the time when costs increased due to change over in leadership – costs have remained steady. Asked for specific concerns to be voiced to Candace directly.</li> </ul>	All BoT members put together a short bio for websites
<b>VICE PRESIDENT'S UPDATE – EXTERNAL AFFAIRS – M. Lindhardt</b>	<ul style="list-style-type: none"> <li>• Attended CPES Dirty Dirt <ul style="list-style-type: none"> <li>○ Required sampling for recycled material (does not match clean fill guidance)</li> <li>○ Companies are still not exempted from A-901 license (even though LSRPAs are)</li> <li>○ Also not looking at PFAS</li> <li>○ LSRPA will be following up on this with D. Haymes</li> </ul> </li> <li>• Monthly meeting with G. Zervas at NJDEP – they expressed concern that new RAP form not coming in (only 13)</li> </ul>	
<b>SECRETARY'S REPORT – S. Ward</b>	<ul style="list-style-type: none"> <li>• Motion to approve the BOT meeting minutes dated <ul style="list-style-type: none"> <li>○ February 27, 2024 – Annual Meeting Minutes –</li> <li>○ March 12, 2024 – Steering Committee Meeting Minutes</li> <li>○ March 21, 2024 – BOT Meeting Minutes</li> </ul> </li> <li>• Motion by M. Lindhardt. Second by J. Scagnelli. All voted aye with exception of A, Saltzman and M. Poland who left call.</li> </ul>	SW to submit final minutes to A. Lazo for website.
<b>VICE PRESIDENT'S UPDATE – INTERNAL AFFAIRS – R. Hollender</b>	<ul style="list-style-type: none"> <li>• Battle of Bands registration is strong</li> <li>• Conference went well and awaiting final numbers</li> </ul>	



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<b>EXECUTIVE DIRECTOR'S UPDATE – J. Brogle</b>	<ul style="list-style-type: none"><li>• Conference – went well</li><li>• Conference sponsors debrief – generally happy – still looking for more traffic</li><li>• AI topic – asked for more detailed presentations on this topic</li><li>• Continuing Ed – looking to do a 90-minute Brownfield Redevelopment panel and 60-minute tour of a site in Perth Amboy June 25. Need moderator preferably BoT because it is likely to be attended by Mayor - Rakesh volunteered to moderate/represent Board</li><li>• DEP meeting – virtual so we may be able to have more attendees on 4/24 1-3 pm – tell Bev today.</li><li>• Please sign and turn in your conflict-of-interest document</li></ul>	<ul style="list-style-type: none"><li>• Sign and turn in conflict-of-interest document to Bev.</li><li>• Tell Bev today if you are interested in attending 4/24 1-3 pm meeting with NJDEP.</li></ul>
<b>NEXT BOT MEETING</b>	May 16, 2024 8:00 am via Zoom	

Respectfully Submitted,

Sonya Ward, LSRP – LSRPA Secretary