



LSRPA Board of Trustees Meeting Minutes
January 18, 2024 – 8:30 am – 1:30 pm
At Assunpink Wildlife Management Area Conservation Center, Upper
Freehold Township

ATTENDANCE:	
BOT	C. Baker, W. Call, C. Dailey, B. Gray, R. Hollender, M. Lindhardt, D. Morris, M. Poland, A. Robins, A. Saltzman, J. Scagnelli, S. Ward; Not Present: K. Haduch
LSRPA Staff	J. Brogle, B. Entin, D. Sweeney, T. Layre
Others:	None

TOPIC	DISCUSSION	ACTION ITEMS
PRESIDENT'S MESSAGE – B. Call	<ul style="list-style-type: none"> Review overall financials and bank account trends and the financial future of the LSRPA 	
EXECUTIVE DIRECTOR'S UPDATE – J. Brogle	<ul style="list-style-type: none"> Thank you note received from A. Lazo for flowers DEP quarterly agenda meeting topic: <ul style="list-style-type: none"> How to incorporate non-detect sample concentrations when using compliance averaging (PQL/RL vs. another non-detect value). DEP did not want to include the topic on the agenda and have been asked to reconsider. D. Haymes feedback: not on the agenda because the topic is still with the technical Committee. Commissioner has reviewed the draft Soil RAP Certification. DEP's goal is to send a listserv message next week. They are working on the Groundwater RAP Certification. Sponsors: 33 annual sponsors have renewed Membership: 596 members (as of this week) Increased rates for Regulatory Roundtables. The January RR was well attended and Discuss membership fees for LSRPA past presidents and those who retire from practice, but still want to be engaged. 	J. Brogle to draft a policy on retaining retirees as members for a nominal fee
SECRETARY'S REPORT – M. Poland	<p>Motion to approve the BOT and Steering Committee meeting minutes, dated 12/21/23 by B. Call. Second by J. Scagnelli. C. Dailey abstains from the vote. Minutes approved.</p> <p>Motion to approve the BOT and Steering Committee meeting minutes, dated 1/8/24 by A. Saltzman. Second by S. Ward. Minutes approved.</p>	MP to submit final minutes to A. Lazo for website.



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TREASURER'S REPORT – R. Hollender	<ul style="list-style-type: none"> • Update on -LSRPA and Foundation Financials. Checking Account balance: \$265K • Revenue starting to come in for annual sponsors • 1099 forms being prepared for the end of the month • Wave being considered as an accounting software alternative; moving away from QuickBooks. • Foundation account balance: \$25.7K. • Corporate Transparency Act recently passed. LSRPA impacts need to be evaluated 	R. Hollender to speak to the accountant to discuss any considerations with Corporate Transparency Act
REVIEW OF 2023 BUDGET AND DEVELOPMENT OF 2024 BUDGET – B. Entin	<ul style="list-style-type: none"> • Review 2023 Profit and Loss summary • LSRPA seeks to recover expenses incurred to coordinate and hold future fundraising events <ul style="list-style-type: none"> • LSRPA expenses related to fundraising events are being tracked separately moving forward • Fundraising events: a portion of the proceeds will continue to be donated to the Foundation • Review proposed budget for 2024 • 2024 budget to be revised and final draft to be distributed by email for voting 	
RESOLUTION ON NOMINATING AD HOC COMMITTEE (R-2024-1) – M. Lindhardt	<p>Discuss draft Resolution on Nominating Ad Hoc Committee. Resolution to be revised by M. Lindhardt and A. Robins based on discussion. Results of the Ad-hoc Committee's review with recommendations shall be provided to the BOT by the end of May.</p> <p>Motion to approve the Resolution on Nominating Ad Hoc Committee with revisions that are pending. Motion seconded. Vote for approving the revised Resolution passes.</p>	Once revised, Resolution 2024-1 to be signed and then final submitted to A. Lazo for website (MP).
POTENTIAL IMPACT OF CSRR REORGANIZATION AND NEXT STEPS – J. Scagnelli	<ul style="list-style-type: none"> • NJDEP Director positions are being advertised by the State 	



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DISCUSSION	<ul style="list-style-type: none"> • Future monthly BOT meetings will be scheduled for every third Thursday (8am to 10am) • Future bi-monthly Steering Committee meetings will be on the second Tuesday of the month (4pm to 6pm) • The February 27th annual membership meeting needs to be advertised 	
COMMITTEES NOT REPORTING	Aspiring Professionals, College Outreach, Communications, Conference, Contaminants of Emerging Concern, Continuing Education, DE&I, Finance, Fundraising, Governance, Legal and Legislative, Membership, Nominating, Regulatory Outreach, Risk Management & Loss Prevention, and Sounding Board.	
NEXT BOT MEETING	February 12, 2024 via Teams	
SCHEDULED STEERING COMMITTEE MEETING DATE	March 12, 2024, via Teams	

Respectfully Submitted,

Michael Poland, LSRP Secretary