



LSRPA Steering Committee Meeting Minutes

October 19, 2023 - 4:00 – 5:00 pm

via Zoom Meeting

ATTENDANCE:	
BOT	C. Baker, B. Call, C. Dailey, B. Gray, K. Haduch, R. Hollender, M. Lindhardt, M. Poland, A. Robins, A. Saltzman, J. Scagnelli, S. Ward Not Present: D. Morris
Steering Committee/Guests	Allen Attenborough, Amanda Christel, Anita Locke, Benjamin Zee, Bill Daddono, Bill Schnitzerling, Caryn Barnes, Cathy Bryant, Charlene Drake, Charles Metzger, Chris McCardell, Chris Venezia, Christopher Furlong, Craig McCarrick, Dick Katz, Dudley Warner, Ed Claypoole, Erin Palko, Jay Horvath, Jeff Powley, Jeffrey Entin, John Oberer, John McKeegan, Joe Postorino, Karen Polidoro, Kassidy Klink, Kathi Stetser, Kevin Long, Kierston Koory, Lyssa C. Naron, Marianne Leone, Marie Raser, Mark Fisher, Mark Pietrucha, Michael Newton, Nick DiVincent, Rakesh Ganta, R. Britton, Rodger Ferguson, Rohan Tadas, Rose DeLorenzo, Samantha M. Waldron, Tammy Rabideau, Ted Toskos
LSRPA Staff	J. Brogle, D. Sweeney, B. Entin, T. Green

TOPIC	DISCUSSION	ACTION ITEMS
SECRETARY'S REPORT – M. Poland		
M. Poland	<ul style="list-style-type: none"> Motion to approve the BOT meeting minutes, dated 9/21/2023 by B. Call. Second by A. Robins. Minutes approved unanimously. 	MP to submit final minutes to A. Lazo for website.
PRESIDENT'S REPORT – B. Call		
B. Call	<ul style="list-style-type: none"> The annual Golf event was successful. Thank you to the organizers. 	
EXECUTIVE DIRECTORS UPDATE – J. Brogle		
J. Brogle	<ul style="list-style-type: none"> Save the date sent out for 2024 Site Remediation Conference: April 3rd and 4th, 2024 Continuing to look at ways to enhance the LSRPA Continued Stakeholder meetings <ul style="list-style-type: none"> RPII and upcoming stakeholder meeting with DEP to discuss subcommittee progress and RAP backlog Continue to assess operational issues, including reduction of routine expenses Evaluating communication methods. Looking to have a subset of committees report to the Steering Committee to exchange key information. <ul style="list-style-type: none"> Continue to seek feedback on the effectiveness of meetings Finance Committee has been asked to provide representatives to revenue-generating committees. 	



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CONFERENCE – D. Hoffman, C. Metzger		
C. Metzger	<ul style="list-style-type: none"> • NJSRC 2024 kickoff and planning has begun • A save the date has been sent: April 3rd and 4th • Registration to open in January 2024 • Working on a budget to present to the BOT 	
CONTINUING EDUCATION COMMITTEE - K. Klink		
K. Klink	<ul style="list-style-type: none"> • Planning 2024 Courses and Regulatory Roundtables - Need conference courses in by end of December. <ul style="list-style-type: none"> • If interested or can recommend someone - send Tina an email - TinaLayre@gmail.com • Sent out CE survey - received 54 responses. 2 location suggestions for in-person courses. 10 volunteered to instruct; waiting for responses. Plenty of course suggestions. • Looking to partner with out of state organizations. • Reviewing on demand course offering platforms, opportunities, and costs; Looking to provide recommendation to BOT by mid-December. • Looking into in-person locations/courses. 	
REGULATORY OUTREACH – Mark Fisher		
M. Fisher	<ul style="list-style-type: none"> • Remedial Action Permits - Stakeholder Group Update <ul style="list-style-type: none"> • Meetings moved to bi-monthly • Process-related initiatives to improve submissions 	
M. Fisher	<ul style="list-style-type: none"> • NJDEP Guidance Documents / Status Update <ul style="list-style-type: none"> • Compliance Attainment – Pending Revisions from DEP / LSRPA Comments Provided • Technical Impracticability – The Stakeholder Group has begun meeting on monthly basis to work on updates. • Contaminants of Emerging Concern – New NJDEP/Stakeholder Group (Caryn Barnes) • FSPM Update – Chapters 1,2, 4, 5 and 6 out in final form; Chapters 7, 8 & 9 and Chapters 10 -13 – draft issued by DEP and LSRPA provided comments. • Perimeter Air Monitoring – Draft pending – expected sometime in October/November 2023. Training to be provided in January 2024 • Soil SI/RI/RA - NJDEP/Stakeholder Group has begun meeting to update exiting guidance document. • Analytical Methods – reportedly will reconvene in the next several months 	



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M. Fisher	<ul style="list-style-type: none"> • Current Priority List for Guidance Committee / Document Updates / LSRPA Priority List Sent to NJDEP (Action on these currently pending) <ul style="list-style-type: none"> • Historic Fill – DEP had told us that the stakeholder group will be the next to reconvene to update existing guidance doc likely beginning in Jan 2024 • Capping of Sites Undergoing Remediation • Fill Material Guidance for SRP Sites • Receptor Evaluations* (DEP decided to not create a new guidance doc and plans to just update instructions and do a training session, and they will work with LSRPA on the updates/training) • Conceptual Site Models • GW SI/RI/RA • LNAPL Initial Recovery / Interim Remedial Measures • Childcare/Educational Facilities 	
M. Fisher	<ul style="list-style-type: none"> • Rule Making / Regulation Update – LSRPA Strategy for Comments / Stakeholder Input <ul style="list-style-type: none"> • Licensing Board Rules (Covered by Risk Management/Legal & Legislative Committees). • SRP Rule Revisions – ARRCs/TRSR – no updates from NJDEP on timing at this point. 	
RISK MANAGEMENT - Chris Dailey and Jamie Wuelfing		
C. Dailey	<ul style="list-style-type: none"> • Committee meeting: September 27th. <ul style="list-style-type: none"> • Licensing Board Rules have gone to the Governor for signature and approval by November 7th. Anticipate rules will be published in New Jersey Register and comment responses provided around that time. The RMLP Committee will be convening a special meeting to discuss the changes once published. • Supplemental LSRP Insurance – Sub-Committee formed to help communicate the need to members and investigate insurance options. • Professional Conduct Committee Update - Majority of complaints are 6.8(c) violations for failure to notify regulatory/mandatory timeframes resulting from audit. • Next meeting will be in December 	



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GOVERNANCE – J. Oberer, C. Barnes		
C. Barnes	<ul style="list-style-type: none"> The Governance Committee has started monthly meetings to review the LSRPA Bylaws and supporting documents. 	
NOMINATING COMMITTEE – A. Attenborough/ R. Tadas		
A. Attenborough	<ul style="list-style-type: none"> The Nominating Committee met in September and forwarded a slate of candidates to the BOT on October 2, 2023, for the 7 open BOT seats. Presented the Slate to the BOT at today's meeting 	
ASPIRING PROFESSIONALS – A. Saltzman/S. Ward		
A. Saltzman	<ul style="list-style-type: none"> Upcoming Social Event <ul style="list-style-type: none"> 10/25/23 - In-Person Halloween Networking Event at Cricket Hill Brewing, Fairfield, NJ Booked Future AP Webinars <ul style="list-style-type: none"> 11/8/23 – A Guide to Reviewing and Understanding Your Lab Data Packages (ddms & Tetra Tech) 1/18/24 - Risk and Liability Series - 3rd Party Reliance 2/1/24 - Risk and Liability Series -Risk Management 2/15/24 - Risk and Liability Series - LSRP Practitioner Perspective 	
FINANCE – A. Locke, R. Ganta		
A. Locke	<ul style="list-style-type: none"> Finance Committee has been meeting monthly Serving as a sounding board, and members have been getting involved with other committees Also reviewing sponsorship tiers 	
SOUNDING BOARD – D. Warner		
D. Warner	<ul style="list-style-type: none"> Sounding Board has been slower than typical, but questions have been getting more complicated. We are getting about 2-3 questions per month. Associate Member Program: 9 applications received <ul style="list-style-type: none"> Targeting candidates with 3 to 6 years of LSRP experience Evaluating the applicants in advance of the 10/24/23 SB Committee meeting. One applicant to be selected to join the committee for 1-year period. 	



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OPEN FORUM		
R. Fergusen	<ul style="list-style-type: none"> Independent Professional Judgment: What if the initiatives don't produce results? Consider long-term planning and the health of the profession. 	
C. Barnes	<ul style="list-style-type: none"> Sits on an RPII subcommittee. 30% of all reports are inspected and reviewed by the NJDEP. Every single RA Report with a permit application is reviewed. Contaminants of Emerging Concern Committee: <ul style="list-style-type: none"> Meet with NJDEP every other month Vetting an eblast update and FAQs Good traction with eco workgroup. Robust representation. 	
D. Sweeney	<ul style="list-style-type: none"> Green Remediation Guidance Document: should we push back on the NJDEP to create FAQs rather than a guidance document? 	
B. Gray	<ul style="list-style-type: none"> Membership Committee: new member breakfast on 11/9/23 at Langan, Parsippany. Ask for senior LSRPA membership attendance. 	
COMMITTEES NOT REPORTING	Aspiring Professionals, Conference, Contaminants of Emerging Concern, Continuing Education, Finance, Governance, Membership, Nominating, Regulatory Outreach, Risk Management & Loss Prevention, and Sounding Board.	
Next Meeting	Next Steering Committee Meeting- December 21, 2023	

Respectfully Submitted,

Michael Poland, LSRP
Secretary