



## LSRPA Steering Committee Meeting Minutes

August 17, 2023 - 2:00 – 5:00 pm

via Zoom Meeting

<b>ATTENDANCE:</b>	
<b>BOT</b>	C. Baker, B. Call, B. Gray, K. Haduch, R. Hollender, M. Lindhardt, M. Poland, A. Robins, A. Saltzman, J. Scagnelli, S. Ward <b>Not Present:</b> C. Dailey, D. Morris
<b>Steering Committee/Guests</b>	Allen Attenborough, Andrew Robins, Anita Locke, Benjamin Zee, Bill Daddono, Brad Musser, Caryn Barnes, Charles Metzger, David Hoffman, Dick Katz, Ed Claypoole, Erin Palko, James Arrabito, J. Carey, Jeff Hale, Jim Aversano, Joe Galley, Joe Postorino, John J Oberer, Julian Davies, Kassidy Klink, Ken Robbins, Marie Raser, Mark Heinzelmann, Mark Fisher, Rakesh Ganta, Randy Shuler, Rayna Laiosa, Rich Britton, Rick Shoyer, Rodger Ferguson, Rohan Tadas, Rose DeLorenzo, Samantha M. Waldron, Tammy Rabideau, Ted Toskos
<b>LSRPA Staff</b>	J. Brogle, T. Layre, D. Sweeney, B. Entin, T. Green

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION ITEMS</b>
<b>PRESIDENT'S REPORT – B. Call</b>		
<b>B. Call</b>	<ul style="list-style-type: none"> <li>8/16/23 quarterly meeting with NJDEP;               <ul style="list-style-type: none"> <li>Discussed annual fees, well canvassing, RPI Initiative</li> <li>NJDEP RAP metrics: ~1,000 RAP applications are in backlog, averaging 270 days review time, processing 50 to 100 per month. RAP application prioritization: 68 applications have been received.</li> </ul> </li> </ul>	
<b>VICE PRESIDENT OF INTERNAL AFFAIRS REPORT – C. Baker</b>		
<b>C. Baker</b>	<ul style="list-style-type: none"> <li>Update from Foundation Meetings and Events.               <ul style="list-style-type: none"> <li>Foundation is looking at benefits of doing their own fundraising as a charitable organization</li> <li>Looking to find new opportunities for grants. Sue Boyle and C. Baker recently met with Isles, Inc.</li> </ul> </li> <li>Bylaws: Some past resolutions need to be incorporated into the bylaws.</li> </ul>	
<b>EXECUTIVE/ASSISTANT DIRECTORS UPDATE – J. Brogle, D. Sweeney</b>		
<b>J. Brogle</b>	<ul style="list-style-type: none"> <li>Assessment of Current Structure and Goals of Meetings. Looking at the best way to get info out to members and how committees report back. Assessing frequency and duration of meetings.</li> </ul>	
<b>COMMUNICATIONS COMMITTEE - M. Heinzelmann</b>		
<b>M. Heinzelmann</b>	<ul style="list-style-type: none"> <li>Recent accomplishments - <a href="#">Article by R. Tadas published with NJ SBA: School and Day Care Projects Require LSRPs</a></li> <li>Working on additional articles in the future</li> </ul>	



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<b>GOVERNANCE – M. Lindhardt/ J. Scagnelli</b>		
<b>M. Lindhardt, J. Scagnelli</b>	<ul style="list-style-type: none"> <li>• Provide updates on items voted on and discussed in the earlier BOT meeting.               <ul style="list-style-type: none"> <li>• New policy adopted for the most recent past LSRPA President being a voting member of the Nominating Committee</li> <li>• New policy adopted for use of partnering organizations to use service marks under a licensing agreement</li> <li>• A service mark registration will also be filed for the Foundation</li> <li>• New policy being developed for annual meeting voting</li> <li>• Review of bylaws and necessary updates</li> <li>• Hold an orientation for new BOT members</li> </ul> </li> </ul>	
<b>NOMINATING COMMITTEE – A. Attenborough/ R. Tadas</b>		
<b>A. Attenborough, R. Tadas</b>	<ul style="list-style-type: none"> <li>• Started the nominating process in July. Received 13 applications for 7 open seats for the Board.</li> <li>• The NC will convene in September and will begin the review process for the slate</li> </ul>	
<b>ASPIRING PROFESSIONALS – A. Saltzman/S. Ward</b>		
<b>A. Saltzman</b>	<ul style="list-style-type: none"> <li>• Continuing the initiative to outreach to local high schools</li> <li>• Working on the following AP sessions               <ul style="list-style-type: none"> <li>• 9/13/23 Directional Drilling (Directional Technologies)</li> <li>• TBD - EDR Lightbox Demo</li> <li>• TBD - Rescheduled Drone Technology (Langan)</li> <li>• TBD – Lab Analytics (ddms)</li> <li>• LSRP Risk and Liability Series (1/18/24 – 3rd Party Reliance; 2/1/24-Risk Management; and 2/15/24-LSRP Practitioner Perspective)</li> </ul> </li> <li>• Working on an October Social Event in person</li> <li>• Working on an AP YouTube channel, which will include recorded training sessions</li> </ul>	
<b>FUNDRAISING – J. Postorino</b>		
<b>J. Postorino</b>	<ul style="list-style-type: none"> <li>• Cornhole event on 8/15/23. 160 people attended. Financials still being compiled</li> <li>• Golf Outing is scheduled for 10/5/23</li> <li>• Another Battle of the Bands event is being planned</li> </ul>	



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<b>FINANCE – A. Locke, R. Ganta</b>		
<b>A. Locke</b>	<ul style="list-style-type: none"> <li>• Gambling License: An application has been submitted to Legalized Games of Chance Control Commission. Once approved, we will obtain a license for each raffle planned for future fundraising events.</li> <li>• Fundraising:               <ul style="list-style-type: none"> <li>• Evaluating Association-Foundation Financials</li> <li>• Reviewing event budgets</li> <li>• Working with Executive committee to assess payment options for potential savings</li> </ul> </li> <li>• Preparing committee procedures document.</li> </ul>	
<b>REGULATORY OUTREACH – Mark Fisher</b>		
<b>M. Fisher</b>	<ul style="list-style-type: none"> <li>• Remedial Action Permits - Stakeholder Group Update               <ul style="list-style-type: none"> <li>○ Process-related initiatives to improve submissions</li> </ul> </li> </ul>	
<b>M. Fisher</b>	<ul style="list-style-type: none"> <li>• NJDEP Guidance Documents / Status Update               <ul style="list-style-type: none"> <li>○ Compliance Attainment – Pending Revisions from DEP / LSRPA Comments Provided.</li> <li>○ Technical Impracticability (NJDEP/Stakeholder Group has been meeting)</li> <li>○ Contaminants of Emerging Concern (New NJDEP/Stakeholder Group).</li> <li>○ FSPM Update – Chapters 1,2, 4, 5 and 6 out in final form; Chapters 7, 8 &amp; 9 – draft issued by DEP / LSRPA provided comments; Chapters 10 -13 out for external stakeholder comments (comments due to ROC by 9/1/23)</li> <li>○ Perimeter Air Monitoring – Draft pending – expected sometime in October 2023.</li> <li>○ Soil SI/RI/RA (NJDEP/Stakeholder Group has begun meeting to update).</li> <li>○ Analytical Methods – reportedly will reconvene in the next month or so</li> </ul> </li> </ul>	
<b>M. Fisher</b>	<ul style="list-style-type: none"> <li>• Current Priority List for Guidance Committee / Document Updates               <ul style="list-style-type: none"> <li>○ Capping of Sites Undergoing Remediation</li> <li>○ Fill Material Guidance for SRP Sites</li> <li>○ Historic Fill</li> <li>○ Receptor Evaluations (updated FAQs)</li> <li>○ Conceptual Site Models</li> <li>○ GW SI/RI/RA</li> <li>○ LNAPL Initial Recovery / Interim Remedial Measures</li> <li>○ Child Care/Educational Facilities</li> </ul> </li> </ul>	



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<b>M. Fisher</b>	<ul style="list-style-type: none"> <li>Rule Making / Regulation Update – LSRPA Strategy for Comments / Stakeholder Input <ul style="list-style-type: none"> <li>Licensing Board Rules (Covered by Risk Management/Legal &amp; Legislative Committees).</li> <li>SRP Rule Revisions – ARRCs/TRSR – no updates from NJDEP on timing at this point.</li> </ul> </li> </ul>	
<b>CONTINUING EDUCATION COMMITTEE - K. Klink/ T. Layre</b>		
<b>K. Klink</b>	<ul style="list-style-type: none"> <li>The Fall course schedule is posted. Finalizing courses and roundtables schedule through the end of the year. Seeking instructors and moderators.</li> <li>Planning 2024 Courses and Regulatory Roundtables. Topic List will be circulated to Steering Committee, prior instructors and interested parties by the end of August.</li> <li>Looking to partner with other out of state organizations. <ul style="list-style-type: none"> <li>Reviewing on demand course offering platforms and opportunities.</li> </ul> </li> <li>Looking into in-person locations/courses. A related survey will be sent to membership.</li> <li>Developing a continuing education partnership with NYCBP.</li> </ul>	
<b>UPDATES FROM OTHER ORGANIZATIONS</b>		
	<ul style="list-style-type: none"> <li>AEG (Ted Toskos): meeting regularly with technical geoscience presentations. 2024 annual meeting planned in Philadelphia.</li> <li>NJ Builders (A. Robins): monitoring RPII and document inspection/review</li> </ul>	
<b>CONTAMINANTS OF EMERGING CONCERN – M. Lindhardt</b>		
<b>M. Lindhardt</b>	<ul style="list-style-type: none"> <li>PFAS sub-group met this morning and meeting approximately once per month. Discussed PFAS in sediment and IECs in potable wells</li> </ul>	
<b>SOUNDING BOARD – R. Tadas</b>		
<b>R. Tadas</b>	<ul style="list-style-type: none"> <li>15 inquiries to sounding board received in 2023. 1-week response TAT. Questions have been getting more complicated than in the past. Creating an Associate Sounding Board membership role for newer LSRPs and experienced non-LSRPs to participate. Eblast is coming.</li> </ul>	



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<b>CONFERENCE – D. Hoffman</b>		
<b>D. Hoffman</b>	<ul style="list-style-type: none"> <li>4/2/24 has been selected for the next Site Remediation Conference at the Hyatt in New Brunswick.</li> </ul>	
<b>OPEN FORUM</b>		
<b>C. Baker</b>	<ul style="list-style-type: none"> <li>The next SRAG meeting is October. DEP is looking for topics by 8/26/23.</li> </ul>	
<b>COMMITTEES NOT REPORTING</b>	College Outreach, DE&I, Legal and Legislative, and Membership.	
<b>Next Meeting</b>	Upcoming Board of Trustees Meeting- September 21, 2023	

Respectfully Submitted,

Michael Poland, LSRP  
 Secretary