



LSRPA Board of Trustees Meeting Minutes

August 17, 2023 – 2:00 – 3:00 pm

via Zoom Meeting

ATTENDANCE:	
BOT	C. Baker, W. Call, B. Gray, K. Haduch, R. Hollender, M. Lindhardt, M. Poland, A. Robins, A. Saltzman, J. Scagnelli, S. Ward; Not Present: C. Dailey, D. Morris
LSRPA Staff	J. Brogle, B. Entin, D. Sweeney
Others:	John Oberer

TOPIC	DISCUSSION	ACTION ITEMS
RESOLUTION ON PNC MERCHANT ACCOUNT – J. Brogle	<ul style="list-style-type: none"> Discussion on Updating Account Contact and Authorized Agent Resolution 2023-08 to change the authorized agents on the PNC Merchant Services Account. J. Brogle to be the new Contact and Authorized Agent. B. Entin to be a secondary Authorized Agent M. Lindhardt makes a motion to approve Resolution 2023-08. R. Hollender seconds. Vote passes unanimously 	Resolution 2023-08 to be signed and then final submitted to A. Lazo for website (MP).
SERVICE MARKS – J. Brogle and J. Scagnelli	<ul style="list-style-type: none"> Policy for on Use of LSRPA's Service Mark LSRPA has four registered service marks J. Scagnelli developed a service mark licensing agreement. Policy 2023-02 "Policy on Use of LSRPA's Service Marks" was drafted for approved partnering organizations to enter into the licensing agreement to use the LSRPA's service mark A. Saltzman makes a motion to approve Policy 2023-02. S. Ward seconds. Vote passes unanimously 	Policy 2023-02 to be signed and then final submitted to A. Lazo for website (MP).
REVISION TO POLICY 2019-03 NOMINATIONS POLICY – B. Call, J. Oberer	<ul style="list-style-type: none"> Revisions to Policy #2019-03 "Nominations Policy". Propose to change the most recent former President from a committee advisor to a voting committee member. J. Scagnelli makes a motion to accept the revised policy. M. Lindhardt seconds. Vote passes unanimously 	Policy 2019-03 to be signed and then final submitted to A. Lazo for website (MP).



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GOVERNANCE COMMITTEE – J. Oberer	<ul style="list-style-type: none"> Working on a draft voting policy revision for the annual meeting, which would include online voting. Need to consider meeting attendance requirements Doing a deep dive on the bylaws. Discuss the need for someone to take the lead on identifying BOT candidates and encouraging them to apply Discuss providing additional training to new BOT members on LSRPA governance (bylaws and policies). 	
SEPTEMBER 21, 2023 BOT MEETING/RETREAT AND POTENTIAL TOPICS FOR DISCUSSION – J. Brogle	<ul style="list-style-type: none"> In-person meeting planned on 9/21/23. 	
SECRETARY’S REPORT – M. Poland	Motion to approve the BOT meeting minutes, dated 7/20/2023 by B. Call. Second by A. Saltzman. Approved unanimously.	MP to submit final to A. Lazo for website.
TREASURER’S REPORT – R. Hollender	<ul style="list-style-type: none"> Update on -LSRPA and Foundation Financials. Checking Account balance: \$150,086. Review cash flow analysis 	
COMMITTEES NOT REPORTING	Aspiring Professionals, College Outreach, Communications, Conference, Contaminants of Emerging Concern, Continuing Education, DE&I, Finance, Fundraising, Legal and Legislative, Membership, Nominating, Regulatory Outreach, Risk Management & Loss Prevention, and Sounding Board.	
NEXT BOT MEETING	September 21, 2023 (in person)	
SCHEDULED STEERING COMMITTEE MEETING DATES	August 17, October 19, and December 21, 2023, via Teams.	

Respectfully Submitted,

Michael Poland, LSRP Secretary