

**Next Meeting: Tuesday, September 19, 2023, from 1:00-2:00 pm** - If anyone does not have the monthly meeting invite pinned to your schedule, please do not hesitate to reach Brandi, Ken, Sonya, or Alex.

**Attendees**

X	Bev Entin	LSRPA Guest
X	Ted Toskos	AP and Membership
X	Stephanie Virgin	AP and Membership
	Sonya Ward	AP and Membership
X	Samantha Waldron	AP and Membership
	Noelle Farook	AP and Membership
X	Ken Haduch	AP and Membership
X	Jon Wood	AP
	Joe Postorino	AP and Membership
	Gabi Carrasco	AP
X	Brandi Gray	AP and Membership
X	Amy Murphy	AP and Membership
X	Alex Saltzman	AP and Membership
X	Andrew Wadden	AP
X	Katherine Eldridge	AP
X	Janice Brogle	Guest
X	Olayinka Olayiwola	Guest

**I. Membership**

a. Membership Renewals

- i. Brandi drafted email to circulate to prospects following events to encourage membership as none are currently being sent (prospects being any non-members who attend events/trainings)
  - 1. To circulate to committee for feedback
  - 2. To submit final approved email to Anne and Tina to send out
  - 3. First email blast will likely go out in line with renewal date
  - 4. Anne will be tracking email blasts

b. 2023 Member Tracking:

- i. 823 active members as of 3/21
- ii. 878 active members as of 5/16: 38 new members in last 90 days
- iii. 912 active members as of 7/18; 32 new members in last 90 days
- iv. 922 active members as of 8/15; 25 new members in last 90 days

c. Brandi, Ken, Sonya, and Alex met with Dave Morris and Anne Lazo to discuss resolutions to membership issues

- i. Follow up call with Anne needed to discuss student, government, BOGO memberships and workaround for zero-dollar invoices (can we send \$1 invoice?)
  - 1. Brandi and Ted to circle back with Anne, and then present proposal to BoT

- ii. A proposal for BoT consideration will include the following issues.
  - 1. Student Memberships
    - a. Under review
    - b. Previous false high number
    - c. Ted looking to involve students in a more meaningful way similar to GSA
  - 2. Free Government Memberships
    - a. Requires revision to bylaws
    - b. Per Bev, bylaws are currently under review so any changes should be proposed ASAP. Alex to speak with Sonya/Brandi/Ken and email Bill/Bev regarding proposed bylaw changes.
    - c. Janice working on Govt. Memberships/Classes for NJDEP Staff.
  - 3. AP BOGO Memberships
  - 4. Registration System
    - a. Cannot track memberships by category but can export and track/manipulate in spreadsheet

## **II. Membership Events**

- a. New Member Breakfast – Fall Event
  - i. Board members to present on committees and ways to get involved
    - 1. Presentation to include slides on committees based on feedback from December 2022 event
  - ii. Langan to host at Parsippany office; Sponsor needed
    - 1. Stephanie to be Parsippany rep
    - 2. Food costs obtained
      - a. Café under new management
      - b. Stephanie obtaining updated costs
  - iii. Joe to inquire about AWT as a sponsor
  - iv. Stephanie to establish date
- b. Trenton Thunder Baseball Event
  - i. Held July 20, 2023
  - ii. Event was well attended with approx. 95 attendees
  - iii. Included attendee participation (e.g., Caryn Barnes threw out first pitch, Mike Poland participated in dizzy bat)
  - iv. Ken expects to receive professional photos and will distribute upon receipt
  - v. One firm purchased 14 tickets and included family
    - a. Treated as company outing versus networking
    - b. To clarify in future whether or not to include families
    - c. Potentially hold separate family-friendly event

### **III. Aspiring Professionals**

- a. Free AP events should be distinct from paid LSRP events
  - i. AP events do not offer CECs
  - ii. Possibly include a low fee for AP events to offset registration and marketing costs (approx. \$500-\$1,000 per session)
  - iii. Alternatively bring in sponsors (contractors and labs)
- b. Tiesha and Anne proposed YouTube Channel to post AP trainings
  - i. Recordings of full trainings (approx. 45 to 60 min)
    - 1. Include Q&A?
  - ii. Current disclaimers can probably be used as trainer releases
  - iii. Do not want to take away from paid events and limit potential income
    - 1. No CECs
    - 2. Track attendance at paid events to monitor impact
    - 3. Potentially limit duration recordings are available, especially if course attendance decreases
  - iv. Access would be free by accessing channel
    - 1. No sign in or security issues
  - v. Costs should be nominal
  - vi. Channel setup and maintenance is minimal
  - vii. Alex and Sonya met with Janice and Bev, drafted memo to provide to BoT
    - 1. Will try to fit into 8/17 BoT meeting agenda
- c. Presentation slides – Can we post presentation slides on website?
  - i. Alex and Sonya met with Janice and Bev, drafted memo to provide to BoT
    - 1. Will try to fit into 8/17 BoT meeting agenda

### **IV. Aspiring Professionals – Events Since Last Meeting**

- i. No new events took place since last meeting

### **V. Aspiring Professional – Scheduled Future Events**

- a. Drone Technology – September 27, 2023
  - i. Stephanie coordinating with Langan to present
  - ii. Stephanie to moderate
  - iii. 5/24 event postponed due to low registration; believed to be due to too many other events offered at that time
  - iv. Conflict check completed for new date 9/27
  - v. Stephanie to follow up with Anne to send email blast and add to website calendar
- b. In-Person Fall AP Networking Event – October 2023 proposed
  - i. LSRPA Members only
  - ii. Previously held in Trenton and Flemington
  - iii. Looking for venue ideas
    - 1. Sonya suggested Conclave Brewery in Raritan
    - 2. Sponsor prefers Flemington location

- a. Ken to reach out Chimney Rock
    - b. Stephanie to reach out to Lone Eagle Brewing
  - iv. Do we prefer venues that serve food or where we can bring in food?
  - v. Ask venues how many they can hold. Want to target minimum 50 people
  - vi. Ken to reach out to River Horse, will discuss parking
  - vii. Alex to reach out to S2C2 as potential sponsor
    - 1. S2C2 confirmed sponsor
- c. Directional Technologies scheduled for September 13, 2023
  - i. Topic is horizontal drilling
  - ii. Eblast pending per Alex
  - iii. Virtual event
  - iv. Stephanie to moderate
- d. Risk and Liabilities Series (Scared Straight) – Virtual Events – dates below
  - i. January 18, 2024 – Third Party Reliance
  - ii. Feb 1, 2024 – Risk Management
  - iii. Feb 15, 2024 – LSRP Practitioner Perspective
  - iv. Need moderators
- e. Career Development and the LSRP Path – Fall 2023 TBD
  - i. Lead Presenter: Ted Toskos
  - ii. How to decide to be an LSRP and how to pick a specialization
  - iii. Three Speakers 1) AP perspective; 2) Mid-level perspective; and, 3) Senior perspective
  - iv. 1-1.5 hours with discussion afterwards
  - v. To potentially include in Site Remediation Conference 2024
  - vi. Ted, Alex, Sonya and Stephanie prepared outline presentation
  - vii. Next meeting 8/24/23 and to include Jon

## **VI. Aspiring Professional Events in the Works**

- a. AWT Injection Presentation
  - i. Injection Safety OR Considering Injection as a Remedial Option
  - ii. Joe to discuss internally and revisit during next meeting.
  - iii. Target Fall/Winter 2023
- b. EDR/LightBox – Ken and Sonya
  - i. Potential March/April timeframe
  - ii. Greg needs guidance on presentation topic; Alex and Ken to speak to Greg at cornhole event
  - iii. Sonya to follow up on topic ideas: new Phase I standard; variety in database packages for LSRPs; how to interpret radius map report results
  - iv. Team up with Due Diligence course instructor? Sonya to ask Greg if he has a recommendation on co-presenter.
- c. Top Golf Networking event – Spring timeframe
  - i. AS to circle back with them and reduce costs with drink tickets/revised proposal

- ii. Looking for extra support in planning this event, feel free to reach out to AS if you would like to help
  - iii. Cap approx. 45-50 – open to APs and general members
  - iv. \$50 price point including food and 2 drink tickets
  - v. Alex and Sonya meeting with NJSWEP 3/24 to discuss joint event
  - vi. Targeting spring 2024, to resume calls in fall
- d. Technical Writing Skills for Aspiring Professionals in Environmental Consulting (Sonya)
  - i. Create generic version of 9/20/22 event
  - ii. Retain as annual event
- e. How to Navigate the Laboratory World for LSRPs
  - i. Sonya to follow up with Polly on target date potentially Sept/Oct
- f. Project Management Course – Target Nov 2023
  - i. Andrew Wadden to prepare for fall timeframe
    - 1. Can consult with Ted
    - 2. Samantha to assist
  - ii. Combine with Life of a Project - Develop a project (Contracting, budgeting, and language for report writing)
- g. Sonya looking into Summit Drilling presentation
  - i. Will defer to Summit on topic ideas
  - ii. Alex will check in with Summit folks at cornhole event
- h. Remediation Bootcamp
  - i. One-day or series of short courses
- i. Potential formal mentorship program
  - i. Olayinka Olayiwola (student) attended 8/15/23 meeting as guest
  - ii. Olayinka provided feedback on types of events he would like to see
    - 1. H&S considerations for job seekers (e.g., HAZWOPER)
    - 2. Ground water remediation

## **VII. Middle School and High School Outreach**

- a. PAL (Joe and his daughter) and Hamilton Twp BoE (Ken) – Sent
  - i. Support from communication committee
  - ii. Sean Clifford – reached out to Maplewood
- b. Need additional AP presenters: Alex volunteered, possibly Gabi and Noelle
  - i. Additional non-AP Presenters: Rebecca Hollender and Candace Baker
  - ii. AS/SW to reach out to Candace
- c. Atlantic County Community College (Joe) – pushed back, date TBD for summer college fair, coordinate with college committee
  - i. Are we targeting summer 2023 or 2024?
- d. Mercer County 4-H Fair – reached out, no response
  - i. Per Ken, Rodrigo interested in scheduling another event
    - 1. 7/18 still no response
  - ii. 1 hour presentation in Ewing, NJ
  - iii. Ken volunteered to present

- e. Do we want to reach out to DEI for collaborative events? Or do we want to stick with older AP group? Sonya to reach out to other committees for contacts.
- f. Alex to speak with Sonya to make sure we are coordinating with other committees on who we are reaching out to.
- g. Mercer County Community College Engineering Group Fair – Ken
  - i. LSRPA talk
  - ii. Offer pizza
- h. Bloomfield High School Bengal Talks
  - i. Stephanie coordinating with Colleen Halpin of BHS
  - ii. To be included on 2023-2024 school year agenda
- i. Barneget HS, Ocean County VoTech
  - i. Alex reaching out
- j. Marine Academy of Technology and Environmental Science (OCTVS MATES)
  - i. Alex reaching out

**VIII. Speaker, Topics and Outreach Tracking Spreadsheet**

[LSRPA Aspiring Professionals - Topics and Speakers - Google Sheets](#)

**IX. Moderator Role**

- a. Announcement of upcoming events
- b. Encourage LSRPA membership
- c. Sign in sheet (optional but preferred – only a requirement when CECs available)
- d. Name tags where vendor isn't providing
- e. Take Photographs
- f. Provide Communication Committee (Charlene Drake, Chair) with photos and detailed event summary
- g. Moderator and event volunteers not required to register and pay for events