



**LSRPA Steering Committee Meeting Minutes**  
**April 27, 2023 - 2:00 – 5:00 pm**  
**via Microsoft Teams Meeting**

<b>ATTENDANCE:</b>	
<b>BOT</b>	C. Baker, B. Call, C. Dailey, B. Gray, K. Haduch, R. Hollender, M. Lindhardt, D. Morris, M. Poland, A. Robins, A. Saltzman, J. Scagnelli, S. Ward
<b>Steering Committee/Guests</b>	Adam Loewentheil, Bill Daddono, Christopher Furlong, Craig McCarrick, David Carlson, David Hoffman, D. Bausmith, Dick Katz, Ed Claypoole, Frank Preve, J. Carey, Jeff Moore, Jeffrey Entin, Jen Morganti, Jim Peterson, Joe Postorino, Kassidy Klink, Ken Robbins, Kim Skibo, Laura Antonow, Lyssa Naron, Mark Fisher, Michael Newton, Nick Huszar, Patrick Mottola, Pete Grogan, Rakesh Ganta, Richard Britton, Rodger Ferguson, Rohan Tadas, Samantha Jones, Samantha Waldron, Steve Posten, Ted Toskos
<b>LSRPA Staff</b>	S. Boyle, J. Brogle, T. Layre, D. Sweeney, B. Entin, T. Green

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION ITEMS</b>
<b>PRESIDENT'S REPORT – B. Call</b>		
<b>B. Call</b>	<ul style="list-style-type: none"> <li>• Meeting with Senator Smith on 4/11/23. Discussed SRP efficiency issues. LSRPA followed up with a summary letter. Planning a Chat session for Membership on the RAP topic. Also a future session on independent professional judgment (IPJ).</li> <li>• Staff Contracts are all completed</li> <li>• Monthly meeting with Assistant Commissioner D. Haymes and Director G. Zervas (and others) held on 4/25/23. Discussed IPJ and suggestions on program process improvements. Discussed public health concerns and notifications with TCE impacts.</li> <li>• Committees should plan on submitting budgets for BOT review when requesting signatures on contracts and downpayment for venues and other expenses.</li> <li>• Cyber insurance/policy updates are pending. Received five insurance quotes (D. Morris).</li> <li>• Thank you to Sue Boyle for your guidance and years of dedication!</li> </ul>	



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<b>VICE PRESIDENT OF INTERNAL AFFAIRS REPORT – C. Baker</b>		
<b>C. Baker</b>	<ul style="list-style-type: none"> <li>• Update from 4/4/23 Executive Committee Meeting. Discussed contaminants of emerging concern (CEC) workgroup, Massachusetts background PFAS investigation and facilitating a similar study in NJ, and potential SRAG meeting topics.</li> <li>• Update from 4/11/23 Foundation Meeting. Discussed upcoming fundraisers. A new Suzanne Macaoay Scholarship will be available for 2-year and part-time students. LSRPA has funded several community-related projects through ANJEC. Foundation has discussed running their own funding initiatives as a tax-exempt organization, and a sub-committee is evaluating.</li> <li>• Bylaws: Some past resolutions need to be incorporated into the bylaws.</li> </ul>	
<b>TREASURER’S REPORT – R. Hollender</b>		
<b>R. Hollender</b>	<ul style="list-style-type: none"> <li>• Update on Income and Expenses. \$257,242 in the LSRPA bank account. \$25,430 in the Foundation bank account.</li> <li>• Sponsorship has recently increased with the upcoming conference.</li> </ul>	
	<ul style="list-style-type: none"> <li>• Tax Preparation: Engagement letter received from the accountant</li> </ul>	Engagement letter with the accountant needs to be authorized
<b>SECRETARY’S REPORT – M. Poland</b>		
<b>M. Poland</b>	<b>Motion</b> by M. Poland to approve 3/16/2023 BOT Meeting Minutes. Second by J. Scagnelli. Approved unanimously.	M. Poland to submit final to A. Lazo for website.
<b>EXECUTIVE/ASSISTANT DIRECTORS UPDATE – S. Boyle, J. Brogle, D. Sweeney</b>		
<b>J. Brogle</b>	<ul style="list-style-type: none"> <li>• Janice is meeting regularly Gwen Zervas. The Department is receptive to streamlining the permitting process.</li> </ul>	
<b>D. Sweeney</b>	<ul style="list-style-type: none"> <li>• Dave is working on IPJ issues and PFAS/CECs.</li> </ul>	
<b>MEMBERSHIP – B. Gray/K. Haduch</b>		
<b>B. Gray</b>	<ul style="list-style-type: none"> <li>• Member Count: 860</li> <li>• Student/AP Members Update: evaluating student members that should be converted to regular members</li> <li>• New Member Breakfast planned for the Fall at Langan in Parsippany</li> <li>• Baseball Event planned for 7/20/23 in Trenton</li> </ul>	



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<b>CONTAMINANTS OF EMERGING CONCERN – C. Barnes, E. Palko, D. Sweeney</b>		
<b>D. Sweeney</b>	<ul style="list-style-type: none"> <li>• CEC workgroup: Evaluating the initial CEC assessment</li> </ul>	
<b>CONTINUING EDUCATION COMMITTEE - K. Klink/ T. Layre</b>		
<b>K. Klink</b>	<ul style="list-style-type: none"> <li>• Call for instructors and moderators throughout the membership</li> <li>• Creating an instructor pool with names and topics of interest/expertise</li> <li>• Call for potential in person venues for courses</li> </ul>	
<b>NJSRC - David Hoffman/Charles Metzger/ R. DeLorenzo</b>		
<b>D. Hoffman</b>	<ul style="list-style-type: none"> <li>• Conference changes for 2023: Bigger event space and longer event duration</li> <li>• Exhibitor space sold out</li> <li>• Featured/Guest Speakers: Senator Smith and Sean Moriarty are the lunch keynote speakers. David Haymes will also be speaking at the evening meeting on 6/1/23.</li> <li>• SRP LB to hold a meeting at the conference</li> </ul>	
<b>ASPIRING PROFESSIONALS – A. Saltzman/S. Ward</b>		
<b>S. Ward</b>	<ul style="list-style-type: none"> <li>• AP Events update: 5/4/23 tour of SGS Labs; 5/24/23 Drone Technology; 6/22/23 Surveying Basics</li> <li>• High School Outreach update: Mercer County CC outreach planned. Also Bloomfield HS</li> <li>• Will be presenting a budget for AP events to the BOT</li> <li>• In-person social event planned for the Fall</li> </ul>	
<b>FUNDRAISING – Joe Postorino/ K. Haduch</b>		
<b>J. Postorino</b>	<ul style="list-style-type: none"> <li>• Battle of the Bands on 4/20/23. Joint event with SWEP and BCONE. 280 guests. Estimated amount raised: \$20K-\$23K (split amongst the three organizations)</li> <li>• Cornhole event is scheduled for 8/15/23</li> <li>• Golf Outing is scheduled for 10/15/23</li> </ul>	
<b>FINANCE – A. Locke, R. Ganta</b>		
<b>R. Ganta</b>	<ul style="list-style-type: none"> <li>• Committee is meeting every month</li> <li>• Evaluating financial state of the Foundation and Association</li> <li>• Evaluating moving funds to a CD</li> </ul>	



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<b>COMMUNICATIONS COMMITTEE - C. Drake/ M. Heinzelmann</b>		
<b>C. Baker</b>	<ul style="list-style-type: none"> <li>• Annual New Jersey Business Magazine Special Section (March 2023)</li> <li>• Strategic objective to get articles out into industry publications</li> <li>• Supporting QC/refresh of website content</li> </ul>	
<b>REGULATORY OUTREACH – Mark Fisher/ K. Stetser</b>		
<b>M. Fisher</b>	<ul style="list-style-type: none"> <li>• Remedial Action Permits - Stakeholder Group Update               <ul style="list-style-type: none"> <li>○ Process-related initiatives to improve submissions</li> </ul> </li> </ul>	
<b>M. Fisher</b>	<ul style="list-style-type: none"> <li>• NJDEP Guidance Documents / Status Update               <ul style="list-style-type: none"> <li>○ Compliance Attainment – Pending Revisions from DEP / LSRPA Comments Provided.</li> <li>○ Technical Impracticability (NJDEP/Stakeholder Group will be meeting in May 2023)</li> <li>○ Contaminants of Emerging Concern (NJDEP/Stakeholder Group moving forward).</li> <li>○ FSPM Update – Chapters 1,2, 4, 5 and 6 out in final form; Chapters 7, 8 &amp; 9 – draft issued by DEP / LSRPA provided comments.</li> <li>○ Perimeter Air Monitoring – Draft pending – expected sometime in 2023.</li> <li>○ Soil SI/RI/RA (NJDEP/Stakeholder Group has begun meeting to update).</li> </ul> </li> </ul>	
<b>M. Fisher</b>	<ul style="list-style-type: none"> <li>• Current Priority List for Guidance Committee / Document Updates               <ul style="list-style-type: none"> <li>○ Capping of Sites Undergoing Remediation</li> <li>○ Fill Material Guidance for SRP Sites</li> <li>○ Historic Fill</li> <li>○ Receptor Evaluations</li> <li>○ Conceptual Site Models</li> <li>○ GW SI/RI/RA</li> <li>○ LNAPL Initial Recovery / Interim Remedial Measures</li> <li>○ Child Care/Educational Facilities</li> </ul> </li> </ul>	
<b>M. Fisher</b>	<ul style="list-style-type: none"> <li>• Rule Making / Regulation Update – LSRPA Strategy for Comments / Stakeholder Input               <ul style="list-style-type: none"> <li>○ Licensing Board Rules (Covered by Risk Management/Legal &amp; Legislative Committees).</li> <li>○ SRP Rule Revisions – ARRCs/TRSR – no updates from NJDEP on timing at this point.</li> </ul> </li> </ul>	
<b>M. Fisher</b>	<ul style="list-style-type: none"> <li>• NJDEP Case Study – Updated Course – Two sessions of same class - June 7 &amp; 8; June 14 &amp; 15</li> </ul>	



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UPDATES FROM OTHER ORGANIZATIONS		
	<ul style="list-style-type: none"> <li>AEG (Jim Peterson): meeting regularly with technical geoscience presentations. Annual meeting planned in Philadelphia.</li> <li>CIANJ/EBC (David Morris): recent environmental awards breakfast</li> <li>NJSWEP (Sonya Ward): eco cruise on the Hackensack River (5/3/23). NJDEP Regulatory Update at NJDEP hearing room (5/11/23). Annual gala at Boathouse at Mercer Lake (6/21/23).</li> <li>Southern NJ Development Council (Chris Dailey): public policy meeting with Shawn LaTourette earlier this year. Off-shore Wind Event. Upcoming Construction Forecast for South Jersey at Stockton University (6/9/23).</li> </ul>	
OPEN FORUM		
<b>M. Lindhardt</b>	<ul style="list-style-type: none"> <li>ECCC update: RAP and RAR review process flowcharts are expected in June 2023.</li> </ul>	
<b>A. Saltzman</b>	<ul style="list-style-type: none"> <li>Aspiring Professionals is working on a Youtube channel and will share Terms and Conditions for attorney review.</li> <li>Also exploring a Top Golf networking event</li> </ul>	
<b>COMMITTEES NOT REPORTING</b>	GOVERNANCE, NOMINATING, SOUNDING BOARD, LEGAL & LEGISLATIVE, RM&LP, DE&I, COLLEGE OUTREACH	
<b>Next Meeting</b>	Upcoming Board of Trustees Meeting- May 18, 2023	

Respectfully Submitted,

Michael Poland, LSRP  
Secretary