



LSRPA Steering Committee Meeting Minutes
February 16, 2023 - 2:00 – 4:00 pm
via Microsoft Teams Meeting

ATTENDANCE:	
BOT	C. Baker, W. Call, K. Haduch, D. Hoffman, M. Lindhardt, D. Morris, M. Pietrucha, M. Poland, J. Postorino, A. Robins, J. Scagnelli, J. Hochreiter. Not Present: R. Hollender
Steering Committee/Guests	Mark Fisher, Rose DeLorenzo, Charles Metzger, Charlene Drake, Allen Attenborough, John Oberer, Chris Dailey, Rodger Ferguson, Brandi Gray, Kassidy Klink, Sonya Y. Ward, Alex Saltzman, Caryn Barnes, K. Stetser, S. Waldron, S. Drew, J. Entin, J. Powley, J. Davies
LSRPA Staff	S. Boyle, Tina Layre, David Sweeney, Bev Entin

TOPIC	DISCUSSION	ACTION ITEMS
PRESIDENT’S REPORT – D. Morris		
D. Morris	<ul style="list-style-type: none"> February 22, 2023 Independent Professional Judgment (IPJ) meeting with NJDEP. NJDEP was in “listening mode”. Multiple stakeholders participated and were asked to present white papers where IPJ was being questioned. LSRPA to hold a member chat on the topic on February 27, 2023. Annual meeting and voting immediately follows this meeting. 	
VICE PRESIDENT OF INTERNAL AFFAIRS REPORT – Bill Call		
Bill Call	<ul style="list-style-type: none"> Executive Director Search Update. Meeting with candidate. Finalizing contractual details. 	
C. Baker	<ul style="list-style-type: none"> LSRPA Foundation update. Meeting on 2/14/23. John McKeegan to provide consulting services for the Foundation. Approximately \$50K in Foundation bank account. \$30K earmarked for scholarships. Scholarship checks were just sent. Grant money is also committed to ANJEC grants. Private donations also planned. Sue Boyle has been added to the Foundation Board Taking steps for the Foundation to financially stand on its own from the LSRPA. 	
TREASURER’S REPORT/DE&I – R. Hollender		
B. Call	<p>R. Hollender is completing the NJ annual report filing.</p> <p>Approximately \$256K in LSRPA Account; \$51K in Foundation Account. Scholarship payments are pending.</p>	



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SECRETARY'S REPORT – K. Haduch		
K. Haduch	Motion by B. Call to approve 1/19/2023 BOT Meeting Minutes. Second by D. Morris. K. Haduch confirms that minutes will be updated with regard to M. Lindhardt being absent during discussion of BOT slate and the vote. Approved unanimously.	KH to submit final to A. Lazo for website.
NJSRC - David Hoffman/Charles Metzger		
D. Hoffman/ C. Metzger/ D. Warner	<ul style="list-style-type: none"> • Save the Date: June 1 and 2, 2023 • Budget has been submitted for BOT review: <ul style="list-style-type: none"> • Estimated Total income: \$198K • Estimated Expenses: \$172K • Estimated Profit: \$25K • New expanded footprint <ul style="list-style-type: none"> • Use more of the event space and invite more speakers. Continue having outside exhibitors. Leave more time between courses. • Working on having NJDEP and Dept. of Health attend the conference. Licensing Board to hold their monthly meeting at the conference. 	
COMMUNICATIONS COMMITTEE - C. Drake/ M. Heinzelmann		
C. Drake	<ul style="list-style-type: none"> • LSRPA History Project: draft narrative coming in the next month. • LSRP Fact Sheet recently updated. • Annual New Jersey Business Magazine Special Section next month. • Identifying other publications to publish articles of interest to adjacent professionals (construction, engineering, land development, etc.). • Open call to join our committee. 	
CONTINUING EDUCATION COMMITTEE - M. Poland/K. Klink		
M. Poland	<ul style="list-style-type: none"> • Still need volunteers for 2023 Regulatory Roundtables (1-hour). • Planning for Professional Development courses, in accordance with the Board's rule proposal. We seek ideas for content and volunteers to present. 	



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FUNDRAISING – Joe Postorino/ K. Haduch		
J. Postorino	<ul style="list-style-type: none"> Battle of the Bands is scheduled for 4/20/23. Joint event with SWEP and BCONE. Venue: Martell's in Point Pleasant. Cornhole event planned for August 2023. Golf Outing (with SWEP) in the Fall. 	
REGULATORY OUTREACH – Mark Fisher/ K. Stetser		
M. Fisher	<ul style="list-style-type: none"> Remedial Action Permits - Stakeholder Group Update <ul style="list-style-type: none"> Recent GW RAP Guidance Doc Issued 12/23/22 and NJDEP/LSRPA Training Recently Completed. Additional Follow-Up Regarding RAP Review/Approval Process. 	
M. Fisher	<ul style="list-style-type: none"> NJDEP Guidance Documents / Status Update <ul style="list-style-type: none"> Compliance Attainment – Pending Revisions from DEP / LSRPA Comments Provided. FSPM Update – Chapters 1,2, 4, 5 and 6 out in final form; Chapters 7, 8 & 9 – draft issued by DEP / LSRPA provided comments. Perimeter Air Monitoring – Draft pending – expected sometime in 2023. 	
M. Fisher	<ul style="list-style-type: none"> Current Priority List for Guidance Committee / Document Updates <ul style="list-style-type: none"> Technical Impracticability (NJDEP/Stakeholder Group will be meeting in early 2023) Soil SI/RI/RA (NJDEP/Stakeholder Group has begun meeting to update). Contaminants of Emerging Concern (NJDEP/Stakeholder Group moving forward). Receptor Evaluations. A guidance document does not exist. 	
M. Fisher	<ul style="list-style-type: none"> Rule Making / Regulation Update – LSRPA Strategy for Comments / Stakeholder Input <ul style="list-style-type: none"> Licensing Board Rules (Covered by Risk Management/Legal & Legislative Committees). SRP Rule Revisions – ARRCs/TRSR – no updates from NJDEP on timing at this point. 	
OPEN FORUM		
	<ul style="list-style-type: none"> None 	



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COMMITTEES NOT REPORTING	GOVERNANCE, NOMINATING, SOUNDING BOARD, LEGAL & LEGISLATIVE, RM&LP, FINANCE, MEMBERSHIP, DE&I, COLLEGE OUTREACH, ASPIRING PROFESSIONALS	
Next Meeting	Upcoming Board of Trustees Meeting- March 16, 2023	

Respectfully Submitted,

Michael Poland, LSRP
Secretary