



LSRPA Board of Trustees Meeting Minutes

January 19, 2023 - 8:30 – 10:30 am

via Zoom Meeting

ATTENDANCE:	
BOT	C. Baker, W. Call, K. Haduch, R. Hollender, M. Lindhardt, D. Morris, M. Poland, J. Postorino, A. Robins, J. Scagnelli, M. Pietrucha, J. Hochreiter (departed @ 9:30), J. Postorino. Absent: D. Hoffman
LSRPA Staff	S. Boyle, B. Entin, D. Sweeney
Others:	

TOPIC	DISCUSSION	ACTION ITEMS
PRESIDENT'S REPORT – D. Morris	<ul style="list-style-type: none"> Nominations Slate- A revised slate was provided to President, Secretary, and Executive Director. BOT approved five of the six nominees on the proposed slate. The Executive Committee met and selected a candidate to fill the slate. A motion was made by D. Morris to approve the 2023 slate and share the slate with the members of the association. J. Postorino 2nd the motion. M. Pietrucha abstained and M. Lindhardt absent for vote. The motion passed unanimously. 	BOT Slate will be posted to the website.
D. Morris	<ul style="list-style-type: none"> February 22, 2023 (1-3 pm) – NJDEP Meeting on Independent Professional Judgement (David Morris) <ul style="list-style-type: none"> Need Ad Hoc Committee to coordinate the effort with Morris as Chair 1st meeting NJDEP will be in 'listening mode' Provide description of issue/white paper Limited to 2 representatives per professional organization. LSRPA has requested a 3rd seat. D. Morris and other(s) to be named later will represent the LSRPA. 	BOT members interested in being part of the Ad Hoc Committee should send an email to B. Entin, D. Sweeney, and S. Boyle
VICE PRESIDENTS' REPORT–C. Baker/W. Call	<ul style="list-style-type: none"> Executive Director Update – A verbal offer had been made to Janice Brogle and accepted. The contract is being finalized by both parties and hopefully will be signed shortly. Proposed start date of 3/20/2023. 	
EXECUTIVE DIRECTOR REPORT – Boyle	<ul style="list-style-type: none"> Annual Meeting 2/16/2023-Slides are being prepared. Voting on slate and budget will be conducted. Explanation of the membership dues increase maybe requested during the annual meeting. BOT will address any questions that arise. 	



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SECRETARY'S REPORT – K. Haduch	Motion to approve the SC meeting minutes, dated 12/15/2022 by W. Call Second by R. Hollender. Approved unanimously.	KH to submit final to A. Lazo for website.
TREASURER'S REPORT – R. Hollender	2022 Income and expenses is being finalized. 2023 Budget is being prepared and will be finalized shortly. Meeting with the BOT will be scheduled to review before releasing to the members.	
CONTINUING EDUCATION- M. Poland	Looking for instructions for upcoming courses. A list of frequently requested topics will be sent out for everyone to review and volunteer.	
COMMITTEES NOT REPORTING	Finance Legal and Legislative, Nominating, College Outreach, Foundation, DE&I, Regulatory Outreach, Membership, Aspiring Professionals, Risk Management & Loss Prevention, Contaminants of Emerging Concern, and Sounding Board.	
FUTURE AGENDA TOPICS	<ol style="list-style-type: none"> 1) Providing sponsors with registrations lists for events. Further discuss LSRPA policy and possibly revising policy. (Morris) 2) Utilization of electronic data gathered by the NJDEP for the use of practitioners. (Morris) 3) Proposal to create a technical committee who would be responsible for staying atop key technical changes/issues – consider ITRC reps, people outside of the LSRPA, NELAC members, etc. (Boyle) 4) Schedule meeting with S. Boyle, D. Sweeney, M. Leone to discuss marketing standards. (J. Postorino) 5) Do we want to keep the construction of the Executive Team the same? (Boyle) 6) BOT leadership succession. (Morris) Action for the RAP letter under the ED report was for BH to convene a small committee to discuss the letter. 7) Look into whether or not our membership is broken into sole proprietors vs corporations. 	



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NEXT BOT MEETING	March 16, 2023, via Teams.	
SCHEDULED STEERING COMMITTEE MEETING DATES	February 16, 2023, via Teams. The Annual Meeting will be held during the 3rd hour of the meeting (4-5 pm). April 27, 2023, via Teams.	

Respectfully Submitted,

Kenneth Haduch, LSRP
Secretary