



LSRPA Steering Committee Meeting Minutes
December 15, 2022 - 2:00 – 5:00 pm
via Microsoft Teams Meeting

ATTENDANCE:	
BOT	C. Baker, W. Call, K. Haduch, D. Hoffman, R. Hollender, M. Lindhardt, D. Morris, M. Pietrucha, M. Poland, J. Postorino, A. Robins, J. Scagnelli. J. Hochreiter
Steering Committee/Guests	Mark Fisher, Rayna Laiosa, Rose DeLorenzo, Charles Metzger, Charlene Drake, Allen Attenborough, John Oberer, Chris Dailey, Rodger Ferguson, Brandi Gray, Mark Fisher, Kassidy Klink, Anita Locke, Sonya Y. Ward, Alex Saltzman, Erin Palko, Caryn Barnes
LSRPA Staff	S. Boyle, B. Hose, Tina Layre, David Sweeney, Bev Entin, Marianne Leone

TOPIC	DISCUSSION	ACTION ITEMS
SPONSORSHIP INCOME REPORT – Marianne Leone		
M. Leone	<ul style="list-style-type: none"> Significant increases in sponsorship for 2022. A lot of new sponsorships (new leads) 23.8% remainder are past sponsors. 	Marianne to meet with finance committee to discuss.
PRESIDENT'S REPORT – D. Morris		
D. Morris	<ul style="list-style-type: none"> November 4, 2022, Retreat. Discussions included the future of the LSRPA, Executive Director Search, Contractor versus part time employee. Membership dues were voted to be raised. Current rate (\$150) will be available until the end of January. Renewals after January will incur the new membership fee of \$195. 	
REGULATORY OUTREACH – Mark Fisher		
M. Fisher	<ul style="list-style-type: none"> Remedial Action Permits - Stakeholder Group Update 	



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M. Fisher	<ul style="list-style-type: none"> • NJDEP Guidance Documents / Status Update <ul style="list-style-type: none"> ○ MNA – Updated Version Posted by DEP in Sept 2022. ○ Compliance Attainment – Pending Revisions from DEP / LSRPA Comments Provided ○ FSPM Update – Chapters 1,2, and 4 out in final form; Chapters 5 & 6 have been drafted/LSRPA comments provided; Chapters 7, 8 & 9 – draft issued by DEP / out for stakeholder comment (due early November) <ul style="list-style-type: none"> • Perimeter Air Monitoring – Draft pending – expected 2023? 	
M. Fisher	<ul style="list-style-type: none"> • Current Priority List for Guidance Committee / Document Updates <ul style="list-style-type: none"> ○ Technical Impracticability (NJDEP/Stakeholder Group will be meeting in early 2023) ○ Soil SI/RI/RA (NJDEP/Stakeholder Group has begun meeting to update) ○ Contaminants of Emerging Concern (NJDEP/Stakeholder Group moving forward) ○ Capping of Sites Undergoing Remediation ○ Fill Material Guidance for SRP Sites ○ Historic Fill ○ Receptor Evaluations ○ Conceptual Site Models ○ GW SI/RI/RA ○ Soil SI/RI/RA ○ LNAPL Initial Recovery / Interim Remedial Measures ○ Child Care/Educational Facilities 	
M. Fisher	<ul style="list-style-type: none"> • Rule Making / Regulation Update – LSRPA Strategy for Comments / Stakeholder Input <ul style="list-style-type: none"> ○ Licensing Board Rules • SRP Rule Revisions – ARRCs/TRSR 	



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VICE PRESIDENT OF INTERNAL AFFAIRS REPORT – Bill Call		
Bill Call	<ul style="list-style-type: none"> Executive Director Search Update. Interviewing the short list of five candidates. Following completion of interviews, the executive search committee will reconvene and discuss. Based on initial discussions, it looks like the new Executive Director will be a part time employee. 	
	<ul style="list-style-type: none"> LSRPA Foundation update. Applies Working with College Outreach to reach out to more colleges etc. Making headway for a scholarship for community college students (1st & 2nd year) named after Suzie Ferguson. <ul style="list-style-type: none"> Applied for a service mark. Foundation issued a grant for project in Trenton. Expand communications Expand to a foundation website (rather than webpage) 	
EXECUTIVE DIRECTOR/ASSISTANT EXECUTIVE DIRECTOR REPORT – Sue Boyle/Bill Hose		
S. Boyle	<ul style="list-style-type: none"> Preparation for February Annual Membership Meeting (2/16/23). Committee Chairs to get reports to Sue. 	
S. Boyle	<ul style="list-style-type: none"> LSRPA is approved to offer NYS PG and PE credits. 	
S. Boyle	<ul style="list-style-type: none"> Finance Referrals. Finance committee will be utilized more to look at costs for credits, fee to us trademarks, etc. 	
B. Hose	<ul style="list-style-type: none"> Committee Volunteers. A call for volunteers will be sent out for any committees needing members. Also looking for volunteers for articles for the special section of the March 2023 issue of NJ Business Magazine. 	
D. Morris	<ul style="list-style-type: none"> Thank you to Bill Hose for all of your help with the LSRPA over the years. 	



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SECRETARY’S REPORT – K. Haduch		
K. Haduch	Motion by K. Haduch to approve 11/17/2022 BOT Meeting Minutes by W. Call. Second by J. Postorino. Approved unanimously.	
OPEN FORUM		
	<ul style="list-style-type: none">None	
LEGAL AND LEGISLATIVE – Jaan Haus/Pat Mottola		
P. Mottola	<ul style="list-style-type: none">Continuing to assist with comments to the proposed LSRP Board rule amendments. Welcome new committee members G. Berkowitz and M. Karmel.	
CONTAMINANTS OF EMERGING CONCERN - Caryn Barnes/Erin Palko		
C. Barnes	<ul style="list-style-type: none">DEP agreed to meet with the LSRPA on a quarterly basis to discuss day to day items.	
NOMINATIONS COMMITTEE – Allen Attenborough/Rohan Tadas		
A. Attenborough /R. Tadas	<ul style="list-style-type: none">Nominating committee process update. First time the nominating committee had a slate returned by the BOT. Committee has met with M. Pietrucha and will be revising slate and will get back to BOT by the end of the year. Committee is also writing procedure process for BOT approval.	
TREASURER’S REPORT/DE&I – R. Hollender		
R. Hollender	Approximately \$218.814K in LSRPA Account; \$13,921 in Foundation Account. Income since last report: \$600 – new memberships \$26,235- seminars, \$1,870- events	
	<ul style="list-style-type: none">DE&I Committee looking for new members.	



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COMMUNICATIONS COMMITTEE - C. Drake		
C. Drake	<ul style="list-style-type: none"> Welcome to our new co-chair Mark Heinzelmann 	
	<ul style="list-style-type: none"> The LSRPA will once again be featured in a special section of the March 2023 issue of NJ Business Magazine. This year, our theme is "LSRPs work for a better environment". If you have a project success you are interested in spotlighting, please reach out to the committee. 	
	<ul style="list-style-type: none"> The SRP is asking for our help in rebranding SRP into Contaminated Site Remediation & Redevelopment, please incorporate this into your communications. 	
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RISK MANAGEMENT – Chris Dailey/Jamie Wuelfing		
C. Dailey	<ul style="list-style-type: none"> Board Rule Update Summary and Comments: No provisions for LSRPs to conduct due diligence (all appropriate inquiry). Restrictions for former LSRPs who inactivate their license. Expanded continuing education requirements. Enforcement of the use of "Appropriate Guidance" in professional conduct and disciplinary proceedings. Clarification on the use of professional judgement and other provisions of Subchapter 6 – Professional Conduct. Regulatory and Mandatory timeframe notifications remain unchanged. 	
	<ul style="list-style-type: none"> Next scheduled Risk Management and Loss Prevention Committee meeting is January 11th 2-4pm Looking for Agenda items Notify Chris Dailey if you are interested in participating in the committee. 	



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MEMBERSHIP – B. Gray/K. Haduch		
B. Gray	<ul style="list-style-type: none"> Approximately 1,200 member 1,190 (up ~100 members from last year). Encourage everyone to taker advantage of the AP BOGO promotion. Looking to track Aspiring Professionals separately. Virtual Beer and Beef Jerky Virtual Tasting Networking Event postponed to Feb/March 2023. New Member Breakfast & Networking Event sponsored by ERM was held on 12/2/22. Looking to hold another breakfast in spring of 2023. 	
ASPIRING PROFESSIONALS - S. Ward/A. Salzman		
S. Ward	<ul style="list-style-type: none"> Update on recent AP training events and announcements for upcoming events. 	
SOUNDING BOARD - Dudley Warner		
	<ul style="list-style-type: none"> General Update- Annual meeting in October. Overall sounding board was slow and now picking up. Turnaround time is approximately 4 days. Looking to add a mentoring LSRP to the sounding board. 	
NJSRC - David Hoffman/Charles Metzger		
D. Hoffman/ R. DeLorenzo	<ul style="list-style-type: none"> Event planner contracted Hyatt negotiations underway De-brief meeting held Committee procedures are underway New authorization for Conference '23 legal review 	



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CONTINUING EDUCATION COMMITTEE - M. Poland/K. Klink		
M. Poland	<ul style="list-style-type: none"> • John Scagnelli kicked off discussions about a joint environmental education program between the New Jersey State Bar Environmental Law Section and LSRPA. • Still need volunteers for 2023 Regulatory Roundtables (1-hour). • Planning for Professional Development courses, in accordance with the Board's rule proposal. We seek ideas for content and volunteers to present. 	
COLLEGE OUTREACH – Craig McCarrick		
C. McCarrick	<ul style="list-style-type: none"> • 2022 Elmyrl Davies Scholarship application period has included. 48 applications from 13 different colleges. Selected 9 awardees (6 undergraduate, 3 grade) to receive a \$3,000 scholarship. 	
	<ul style="list-style-type: none"> • Committee Member Request for assistance with Google Forms. 	
FINANCE – Anita Locke/Rakesh Ganta		
A. Locke	<ul style="list-style-type: none"> • Committee met in November to assess the membership fee increase and provided a financial evaluation to the BOT and executive committee. • Committee members are reaching out to other committees regarding whether evaluations would be helpful (course fees, etc.) • Looking for 1-2 new members • Next quarterly meeting – February 2023 (please reach out in the interim if assistance is needed) 	
FUNDRAISING – Joe Postorino		
J. Postorino	<ul style="list-style-type: none"> • General Update. Ken Haduch will be a Vice Chair 	
	<ul style="list-style-type: none"> • Committee is looking for Volunteers 	
	<ul style="list-style-type: none"> • Cornhole event was a success (raised approx. \$14K). Planning to hold the event again next year. 	
	<ul style="list-style-type: none"> • Hosting Battle of the Bands on April 20, 2023. Venue selected working on budgets. 	



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COMMITTEES NOT REPORTING	GOVERNANCE	
Next Meeting	Upcoming Board of Trustees Meeting- March 16, 2023	

Respectfully Submitted,

Kenneth Haduch, LSRP
Secretary