



LSRPA Board of Trustees Meeting Minutes
November 17, 2022 - 8:30 – 10:30 am
via Microsoft Teams Meeting

ATTENDANCE:	
BOT	C. Baker, W. Call, K. Haduch, D. Hoffman (departed at 9:45), R. Hollender, M. Lindhardt (departed at 9:52), D. Morris (, M. Poland, J. Postorino, A. Robins, J. Scagnelli, M. Pietrucha, J. Hochreiter, J. Postorino
LSRPA Staff	S. Boyle, B. Hose, B. Entin, D. Sweeney
Others:	

TOPIC	DISCUSSION	ACTION ITEMS
PRESIDENT'S REPORT – D. Morris	<ul style="list-style-type: none"> Nominations Slate- Slate was provided to President, Secretary, and Executive Director. Meeting with BOOT members not impacted by the slate. BOT did not approve the proposed slate with further emphasis given to the LSRPA's published Metrics for BOT Candidates. The new slate is needed a month before the annual meeting. Follow-up from the retreat <ul style="list-style-type: none"> Everyone's participation was greatly appreciated, and the association is working through the topics included but not limited to new Executive Director search, etc. Motions made during retreat (See Secretary report). Encourage all BOT members to lead a course or two over the next year. 	D. Morris to have meeting with Chairs of Nominating Committee to discuss.
VICE PRESIDENTS' REPORT–C. Baker/W. Call	<ul style="list-style-type: none"> Foundation outreach to the Nature Conservancy and NJ ISLES. Reaching out to organizations has commenced. Potentially help with Paterson Falls project. 	
	<ul style="list-style-type: none"> Succession Update – A short list of potential candidates have been identified for the Executive Director. Interviews with the BOT will commence shortly. GEI to assist in HR determination. 	



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EXECUTIVE DIRECTOR REPORT – Boyle/Hose	<ul style="list-style-type: none"> College Outreach committee is doing more and more presentations at colleges lately, and sometimes it calls for bringing pizza to gain student interest. The committee is requesting a small pizza budget to round out 2022, and for 2023. The request for authorization is as follows: <ul style="list-style-type: none"> 2022 - \$200 pizza budget 2023 - \$600 pizza budget <p>Motion to approve by J. Hochreiter Second by J. Scagnelli. Approved unanimously.</p>	
SECRETARY’S REPORT – K. Haduch	<p>Motion to approve the SC meeting minutes, dated 10/20/2022 by W. Call Second by J. Postorino. Approved unanimously.</p>	KH to submit final to A. Lazo for website.
	<p>Since the 10/20/22 Steering Committee meeting, BOT had several votes online and during the retreat that were approved.</p> <ul style="list-style-type: none"> Consult with HR professional to better understand Employee vs Independent Contractor Issues for ED. Follow up with Attorney Specializing in Employment Law. Also assist in finalizing job description (Vote – approved to spend up to \$5,000). Join SHRM if cost is less than \$300. By the end of 2022, written contracts will be in place of all personnel retained by LSRPA (subject to reasonable extensions). Create an Ad-Hoc Strategic Planning Committee. To raise the Annual Membership Fee for LSRPA from \$150 to \$195 with the ability for members to pay at the current rate if payment is received by January 31, 2023. 	



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TREASURER'S REPORT – R. Hollender	Approximately \$250K in LSRPA Account; Approximately \$16K in Foundation Account. Income since last report: \$1,200 – new memberships \$15,140 – sponsorships \$5,885 – seminars \$18,360 – events Did not pay invoice for 2019 Taxes. Treasure will look into the matter further.	
FUNDRAISING –S. Boyle	The 7th Annual event is scheduled for October 7, 2022. There are approximately 180 golfers registered to date. Still some great sponsorship opportunities available. Battle of the Bands April 2023. Requesting a BOT liaisons for committees.	Any BOT member interested in being a liaison to contact S. Boyle.
FOUNDATION –Bill Call	Create a new scholarship for 2-year colleges named after Suzi Ferguson.	
DE&I – R. Hollender	Rebecca Hollender, Chair of DE&I and Treasurer, and member of the Foundation Board brought up the idea of grants for 2-year colleges or technical schools in the Foundation meeting on Tuesday 9/13; it is a topic of important to the DE&I committee and the ability to raise it to the Foundation, who liked her idea, is why DE&I is urging all LSRPA committees to have active liaisons from that committee so that ideas are shared and implemented.	
COMMITTEES NOT REPORTING	Finance Legal and Legislative, Nominating, College Outreach, Regulatory Outreach, Aspiring Professionals, Risk Management & Loss Prevention, Contaminants of Emerging Concern, and Sounding Board.	



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FUTURE AGENDA TOPICS	<ol style="list-style-type: none"> 1) Providing sponsors with registrations lists for events. Further discuss LSRPA policy and possibly revising policy. (Morris) 2) Utilization of electronic data gathered by the NJDEP for the use of practitioners. (Morris) 3) Proposal to create a technical committee who would be responsible for staying atop key technical changes/issues – consider ITRC reps, people outside of the LSRPA, NELAC members, etc. (Boyle) 4) Schedule meeting with S. Boyle, B. Hose, M. Leone to discuss marketing standards. (J. Postorino) 5) Do we want to keep the construction of the Executive Team the same? (Boyle) 6) BOT leadership succession. (Morris) Action for the RAP letter under the ED report was for BH to convene a small committee to discuss the letter. 7) Executive Team to discuss and schedule a retreat (Morris). 8) Look into whether or not our membership is broken into sole proprietors vs corporations. 	
NEXT BOT MEETING	November 17, 2022, via Teams.	
SCHEDULED STEERING COMMITTEE MEETING DATES	October 20, 2022, via Teams. December 15, 2022, via Teams.	

Respectfully Submitted,

Kenneth Haduch, LSRP
 Secretary