



LSRPA Steering Committee Meeting Minutes

October 20, 2022 - 2:00 – 4:50 pm

via Microsoft Teams Meeting

ATTENDANCE:	
BOT	C. Baker, W. Call, K. Haduch, D. Hoffman, R. Hollender, M. Lindhardt, D. Morris, M. Pietrucha, M. Poland, J. Postorino, A. Robins, J. Scagnelli, J. Hochreiter
Steering Committee/Guests	Mark Fisher, Rayna Laiosa, Rose DeLorenzo, Charles Metzger, Charlene Drake, Allen Attenborough, John Oberer, Kathleen Whooley, Rodger Ferguson, Brandi Gray, Mark Fisher, Kathi Stetser, Cassidy Klink, Anita Locke, Sonya Y. Ward, Alex Saltzman, Erin Palko, Caryn Barnes
LSRPA Staff	S. Boyle, B. Hose, Tina Layre, David Sweeney, Bev Entin

TOPIC	DISCUSSION	ACTION ITEMS
PRESIDENT'S REPORT – D. Morris		
D. Morris	<ul style="list-style-type: none"> On October 6, 2022, a Letter to Commissioner LaTourette was sent regarding the metrics and problems LSRPs have with RAPs. Also proposed a framework/proposal for a general permit. 	
	<ul style="list-style-type: none"> Overview of the October 4 Executive Team meeting. Executive Meeting is comprised of the current five officers, LSRPA professional staff, and the former presidents. <ul style="list-style-type: none"> Timing of reviews of RAPs and the late breaking reviews on projects. Concerned on the systematic/consistent and timely reviews. BRAP currently has 20 full time reviewers. Goals and commitments inside the association and leadership. Upcoming Board rules. Recap of Executive Director search. PFAS Soil Standards. Request for comments on the Vapor Intrusion Guidance. November LSRPA Retreat Presentation from the LSRPA insurance carrier. Need to migrate all the LSRPA records into the one drive. Outreach to outside stake holders LSRPA Golf and ANJEC Events. 	
	<ul style="list-style-type: none"> Establishing policy guidelines for continuing education presenters' content and timing. LSRPA is responsible for the content. 	
	<ul style="list-style-type: none"> November 4, 2022 Retreat. Full packed agenda. 	
	<ul style="list-style-type: none"> Membership fee. President Morris is proposing to raise the membership fee for the association. 	



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VICE PRESIDENT OF INTERNAL AFFAIRS REPORT – Bill Call		
Bill Call	<ul style="list-style-type: none">• Succession planning update.<ul style="list-style-type: none">○ Signed contracts for the Assistant Executive Director position (Dave Sweeney) and the Deputy Assistant Director (Beverly Entin).○ Nex step is to take a look at potential Executive Director position.○ Having the Executive Director be an employee vs independent contractor.	
	<ul style="list-style-type: none">• LSRPA Foundation update on grants. Working with College Outreach to reach out to more colleges etc. Completing draft application for a scholarship for community college students (1st & 2nd year) named after Suzie Ferguson.<ul style="list-style-type: none">○ On boarding new board members.○ Foundation issued a grant for \$2,500 for the NJ Conservation for the Mulberry Street project in Trenton.○ Expand communications○ Expand to a foundation website (rather than webpage)	
	<ul style="list-style-type: none">• How Many LSRPs Do We Need document.	
SECRETARY’S REPORT – K. Haduch		
K. Haduch	Motion by K. Haduch to approve 9/15/2022 BOT Meeting Minutes by D. Morris. Second by J. Scagnelli. Approved unanimously.	
CONTAMINANTS OF EMERGING CONCERN - Caryn Barnes/Erin Palko		
C. Barnes	<ul style="list-style-type: none">• PFAS soil standards are out. Combined ingestion/dermal for residential and non-residential. Migration of Groundwater is based on leachate. LSRPA is pushing for a stakeholder process.	
TREASURER’S REPORT – R. Hollender		
R. Hollender	Approximately \$259K in LSRPA Account; \$16,724 in Foundation Account. Income since last report: \$600 – new memberships \$21,000– sponsorships \$9,400- seminars, \$16,000- events	



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COMMUNICATIONS COMMITTEE - C. Drake		
C. Drake	<ul style="list-style-type: none"> • LSPRA History Project is progressing 	
	<ul style="list-style-type: none"> • Strategic Communications Plan finalized 	
	<ul style="list-style-type: none"> • Call for articles for NJ Business Magazine Special Section (pub Mar 23), the Theme is LSPRs Work for a Better Environment. Articles will be due by end of December 	
	<ul style="list-style-type: none"> • Reinforcing message on causes of Soil RAP Rejections across social media platforms 	
	<ul style="list-style-type: none"> • Please interact with our social medial posts via likes, comments, and reposting. Kudos to Tiesha Green for a great job promoting the golf event. 	
	<ul style="list-style-type: none"> • Thank you to Samantha Waldron for providing assistance in social media.. 	
RISK MANAGEMENT – Chris Dailey/Jamie Wuelfing		
C. Dailey	<ul style="list-style-type: none"> • Update on the proposed Licensing Board Rule Changes and Board disciplinary. 	
REGULATORY OUTREACH COMMITTEE – M. Fisher/K. Stetser		
M. Fisher	<ul style="list-style-type: none"> • Remedial Action Permits - Stakeholder Group Update 	
M. Fisher	<ul style="list-style-type: none"> • NJDEP Guidance Documents / Status Update <ul style="list-style-type: none"> ○ MNA – Updated Version Posted by DEP in Sept 2022 ○ Compliance Attainment – Pending Revisions from DEP / LSRPA Comments Provided ○ FSPM Update – Chapters 1,2, and 4 out in final form; Chapters 5 & 6 have been drafted/LSRPA comments provided; Chapters 7, 8 & 9 – draft issued by DEP / out for stakeholder comment (due early November) ○ Perimeter Air Monitoring – Draft pending – expected 2023? 	



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M. Fisher	<ul style="list-style-type: none"> Current Priority List for Guidance Committee / Document Updates <ul style="list-style-type: none"> Technical Impracticability (active movement by DEP following SRAG) Capping of Sites Undergoing Remediation Fill Material Guidance for SRP Sites Historic Fill Receptor Evaluations Conceptual Site Models GW SI/RI/RA Soil SI/RI/RA LNAPL Initial Recovery / Interim Remedial Measures Child Care/Educational Facilities Contaminants of Emerging Concern (request for new committee) 	
M. Fisher	<ul style="list-style-type: none"> Rule Making / Regulation Update – LSRPA Strategy for Comments / Stakeholder Input <ul style="list-style-type: none"> Licensing Board Rules SRP Rule Revisions – ARRCs/TRSR 	
OPEN FORUM		
	<ul style="list-style-type: none"> No comments 	
RISK MANAGEMENT AND LOSS PREVENTION – Chris Dailey/Jaime Wuelfing		
C. Dailey	<ul style="list-style-type: none"> Update on the proposed Licensing Board Rule Changes and Board disciplinary. 	
MEMBERSHIP – B. Gray/K. Haduch		
B. Gray	<ul style="list-style-type: none"> Member Count – 1,190 (up 12 members from last SC Meeting). New Member Breakfast & Networking Event @ ERM on 11/10/22. Motion by K. Haduch to approve nominal budget (up to \$500) to cover any costs (if needed) not covered by ERM as the sponsor. Approved by D. Morris. Second by J. Hochreiter. Approved unanimously. Virtual Beer and Beef Jerky Virtual Tasting Networking Event. 12/8/22 and registration is open. Free AP Membership Category for Government Members to assist with training of the employees. 	Any BOT and Committee members interested in attending the breakfast to let Brandi or Ken know.
ASPIRING PROFESSIONALS - S. Ward/A. Salzman		



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A. Saltzman/ S. Ward	<ul style="list-style-type: none"> Update on recent AP training events. LSRPA YouTube Channel; <ul style="list-style-type: none"> Request the committee to prepare a proposal and present to the BOT to identify potential costs and possible insurance. 	Proposal to be presented to the BOT for approval before the end of the year.
NJSRC - David Hoffman/Charles Metzger		
D. Hoffman/ R. DeLorenzo	<ul style="list-style-type: none"> De-brief meeting is scheduled for November. New committee member Adam Loewentheil (Aldoa) Financials for 2022 to be sent around to the BOT. 	
CONTINUING EDUCATION COMMITTEE - M. Poland/K. Klink		
M. Poland	<ul style="list-style-type: none"> 2023 regulatory roundtables - need volunteers/ instructors and topics In person courses? NYSED Approval as a Sponsor of NY licensed PE's and PG's continuing education credits 	
COLLEGE OUTREACH – Craig McCarrick		
C. McCarrick	<ul style="list-style-type: none"> 2022 Scholarship application period is currently open through 10/31 – likely to be extended into November 	
	<ul style="list-style-type: none"> Scholarships are for both full time undergrads and full and part time grad students 	
	<ul style="list-style-type: none"> Scholarships exist for those currently in the industry! 	
	<ul style="list-style-type: none"> Rutgers Visit 	
DIVERSITY EQUITY AND INCLUSION – Rebecca Hollender/Rakesh Ganta/		
R. Hollender	<ul style="list-style-type: none"> General Update: <ul style="list-style-type: none"> Discussion with Finance Committee to form a scholarship fund for students from 2-year or technical schools, such as RVCC and UCCC. Contact with the directors of the Governor's School in the Sciences program at Rutgers and Drew regarding presenting to their group about careers/pathways in environmental science and/or participating in their career day. Developing a presentation for Columbia High School Environmental Club and identifying additional schools to present to. Contemplating a Roundtable to discuss what he committee considers "achievements" for the DE&I committee and an attempt to get feedback from the members where they would like to see us focus. 	



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FUNDRAISING – Joe Postorino		
J. Postorino	• General Update	
	• Committee is looking for Volunteers	
	• Cornhole event was a success (raised approx. \$14K). Planning to hold the event again next year.	
	• LSRPA/SWEP Golf Outing was a sold-out event. Record breaking year for fundraising (final members pending). Raised over \$200K over the last 7 years for the foundations.	
	• Hosting Battle of the Bands on April 20, 2023. Venue selected working on budgets.	
GOVERNANCE- John Oberer		
	• Governance committee is ready and willing to help.	
COMMITTEES NOT REPORTING	GOVERNANCE, NOMINATING, FINANCE, SOUNDING BOARD, DE&I, LEGAL AND LEGISLATIVE	
Next Meeting	Upcoming Steering Committee Meeting- December 15, 2022	

Respectfully Submitted,

Kenneth Haduch, LSRP
Secretary