



LSRPA Steering Committee Meeting Minutes

April 21, 2022 - 2:00 – 5:00 pm

via Microsoft Teams Meeting

ATTENDANCE:	
BOT	C. Baker, W. Call, K. Haduch, D. Hoffman, R. Hollender, M. Lindhardt, D. Morris, M. Pietrucha, M. Poland, J. Postorino, A. Robins, J. Scagnelli, J. Hochreiter
Steering Committee/Guests	Mark Fisher, Rayna Laiosa, Pat Mottola, Charles Metzger, Charlene Drake, Steve Posten, Chris Dailey, Jamie Wuelfing, Timothy N. Mangold, Rodger Ferguson, Brandi Gray, Michael Poland, Kathi Stetser, Cassidy Klink, Anita Locke, Sonya Y. Ward, Alex Saltzman, Jaan Haus, Ted Toskos, Caryn Barnes
LSRPA Staff	S. Boyle, B. Hose

TOPIC	DISCUSSION	ACTION ITEMS
PRESIDENT'S REPORT – D. Morris		
D. Morris	Looking to push succession in the LSRPA.	
EXECUTIVE DIRECTOR'S REPORT – Bill Call		
Bill Call	Update on planning for upcoming rule proposals. Rules oversight committee consisting of representatives of the Regulatory Outreach, Legal and Legislative, Risk Management and Loss Prevention, and Contaminants of Emerging Concern Committees. Will review/comment on ARRCs and Tech Regs collectively. For ARRCs and Tech Regs, the LSRPA will be proactive in the stakeholder groups.	
	2022 LSRPA Organization Chart has been updated.	To be posted on the website
EXECUTIVE DIRECTOR'S REPORT – S. Boyle/B. Hose		
S. Boyle	Data on MTF extension requests. Gathering information on MTF submittals.	
SECRETARY'S REPORT – K. Haduch		
K. Haduch	Motion by k. Haduch to approve 3/17/2022 by J. Scagnelli. Second by W. Call. Approved unanimously.	



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TREASURER'S REPORT – R. Hollender		
R. Hollender	Approximately \$398K in LSRPA Account; \$16,574 in Foundation Account. Income since last report: \$2,2500 – new memberships \$7,250 – sponsorships \$22,557 - seminars	
	Taxes: Extension request being submitted the first week in May. No response to the letter sent regarding the 2019 late fee.	
COMMUNICATIONS COMMITTEE - C. Drake		
C. Drake	<ul style="list-style-type: none"> The Communications Committee will be meeting with other chairs (or designees) to learn their insights, help amplify external communication priorities and look for intersectionality between committees. Started meetings with DE&I and AP Committees. 	
	<ul style="list-style-type: none"> Working on the history of the LSRPA and LSRPA Strategic Communications Plan. 	
	<ul style="list-style-type: none"> NJ Business Special Section (3/2022), digital and hard copies are available. 	
	<ul style="list-style-type: none"> Look for articles on the due diligence, ad hoc committee findings, the soil standards, and national PFAS strategies in future eblasts. 	
	<ul style="list-style-type: none"> A co-chair position open to join Charlene Drake and the committee members and are actively recruiting new members. Consider nominating aspiring professionals. 	
RISK MANAGEMENT – Chris Dailey/Jamie Wuelfing		
J. Wuelfing	<ul style="list-style-type: none"> Site Remediation Professional Licensing Board update including the penalty assessment guidance https://www.nj.gov/srpboard/board/prof_conduct/penalty_process.pdf 	
	<ul style="list-style-type: none"> Resuming Bureau of Inspection and Review Meetings. Submit and topics to Chris Dailey or Jamie Wuelfing. 	
M. Lindhardt	SRPLB update: <ul style="list-style-type: none"> One of board seat filled (Michele L. Christina of Brownfield Redevelopment Solutions, Inc). Timeframe reporting requirements are applicable to direct oversight and ACO sites. Potential issue in raising LSRP fees based on the number of LSRPs. FAQ on the Board website. 	



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MEMBERSHIP – B. Gray/K. Haduch		
B. Gray	<ul style="list-style-type: none"> Member Count – 1,127 (up 24 members from 2021) 129 of LSRPs are not members. NJ Business Magazine. LSRPA ranked #24 of Top Business & Professional Associations. Trenton Thunder networking event scheduled for 7/14/2022 Virtual Beer Tasting Networking Event. Looking at alternatives to bacon to pair with the beer. Targeting the end of the year. 	
ASPIRING PROFESSIONALS - S. Ward/A. Salzman		
A. Saltzman	<ul style="list-style-type: none"> Outreach and job shadowing program (1st presentation scheduled May 17th with Rutgers Cooperative Extension of Mercer County) In Person Soft Dig and GPR (July) In Person Drilling Techniques and Equipment (August) 	
OPEN FORUM		
	<ul style="list-style-type: none"> In person vs virtual Steering Committee Meetings. Can there be a hybrid setup? 	
REGULATORY OUTREACH COMMITTEE – M. Fisher/S. Drew/K. Stetser		
M. Fisher	<ul style="list-style-type: none"> Remedial Action Permits – Update – Soil RAP to be issued soon, GW RAP next to be addressed. Proposed date for Soil RAP training is early June. 	
M. Fisher	<p>NJDEP Guidance Documents / Status Update</p> <ul style="list-style-type: none"> MNA – Pending Revisions from DEP / LSRPA Comments Provided. Compliance Attainment – Pending Revisions from DEP / LSRPA Comments Provided. FSPM Update – LSRPA Comments Provided on Subchapters 1,2, and 4 out in final form, remaining chapters have been drafted/LSRPA comments provided as issued. Looking to complete by end of 2022/early 2023. 	



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M. Fisher	Current Priority List for Guidance Committee / Document Updates <ul style="list-style-type: none"> • Technical Impracticability • Historic Fill • Capping of Sites Undergoing Remediation • Fill Material Guidance for SRP Sites • Receptor Evaluations • Conceptual Site Models • GW SI/RI/RA • Soil SI/RI/RA • LNAPL Initial Recovery / Interim Remedial Measures. 	BOT to review and advise ROC
M. Fisher	Rule Making / Regulation Update. <ul style="list-style-type: none"> • AA901 Rule (B. Silverstein). • SRP Rule Revisions – ARRCs/TRSR. • Licensing Board Rules. • Looking for volunteers. 	
NJSRC - David Hoffman/Charles Metzger		
D. Hoffman/ C. Metzger	<ul style="list-style-type: none"> • To date, 207 conference passes sold. • 152 rooms set aside. • course registration is going well. • 14 specialty sponsorships. • 49 out of 57 exhibit sponsors. • Outdoor exhibits (all 5 spaces sold). 	
CONTINUING EDUCATION COMMITTEE - M. Poland/K. Klink		
K. Klink	<ul style="list-style-type: none"> • Upcoming course offering - May 17th Regulatory Roundtable: Response Action Outcomes (RAOs): Important Practitioner Tips • The on-demand Remediation Standards course is ready for a wider trial that will take place over the next month • September 2022 Regulatory Roundtable (Perimeter Air Monitoring) moderator request. (D. Morris volunteered to moderate). • Individuals representing the LSRPA on NJDEP committees/guidance documents and stakeholder processes to instruct a course on the content. 	



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CONTAMINANTS OF EMERGING CONCERN - Caryn Barnes/Erin Palko		
C. Barnes	<ul style="list-style-type: none"> Committee is currently meeting once per quarter. Discussing the status of how CECs are being investigated and remediated in NJ. Discussing obstacles to closure within existing DEP paradigm such as analytical methods, delineation concerns, lack of standards in various media, waste disposal. Requested numerous times to form a stakeholder group with DEP for exchange of information to no avail. One additional request during the DEP/LSRPA Quarterly Meeting before following up with a letter to the Commissioner. 	
FINANCE – Anita Locke/Rakesh Ganta		
R. Ganta	<ul style="list-style-type: none"> Currently meeting on a quarterly basis. 	
	<ul style="list-style-type: none"> Last quarterly meeting was January 28, 2022 - introductory meeting with outgoing and incoming LSRPA Treasurers. 	
	<ul style="list-style-type: none"> Identified DE&I Liaison for the Finance Committee as Rakesh. 	
	<ul style="list-style-type: none"> Reviewed 2021 account information and identified some potential investment options . The Finance Committee will communicate with Treasurer to further refine options. 	
	<ul style="list-style-type: none"> Please contact Rakesh or Anita with any topics on which you'd like Finance Committee feedback. 	
LEGAL & LEGISLATIVE COMMITTEE – J. Haus/P. Mottola		
P. Mottola	<ul style="list-style-type: none"> Coordinating w/LSRPA committees to plan comments to upcoming proposed regulations. 	
NOMINATIONS COMMITTEE – Allen Attenborough/Rohan Tadas		
A. Attenborough	<ul style="list-style-type: none"> Coordinating w/LSRPA committees to plan comments to upcoming proposed regulations. Six boards seats that are expiring. Reviewed requirements for BOT members. 	
R. Tadas	<ul style="list-style-type: none"> Encourage anyone that has considered applying to the BOT to do so. 	



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DIVERSITY EQUITY AND INCLUSION – Rebecca Hollender/Rakesh Ganta/Kristen Granitzki		
R. Hollender	<ul style="list-style-type: none"> • Meeting monthly. • Virtual job shadowing presentations. • Setting up a roundtable. • Discussions about moving money to a minority-owned bank. • Updating committee liaisons and members. 	
COMMITTEES NOT REPORTING	GOVERNANCE COMMITTEE SOUNDING BOARD COLLEGE OUTREACH	
Next Meeting	SC meeting (6/16/2022) canceled due to NJSRC; next meeting 8/18/22	

Respectfully Submitted,

Kenneth Haduch, LSRP
Secretary