



LSRPA Board of Trustees Meeting Minutes

March 17, 2022 - 8:30 – 10:30 am

via Microsoft Teams Meeting

ATTENDANCE:	
BOT	C. Baker, W. Call, K. Haduch, D. Hoffman, R. Hollender, M. Lindhardt, D. Morris, M. Pietrucha, M. Poland, J. Postorino, A. Robins, J. Scagnelli, J. Hochreiter
LSRPA Staff	S. Boyle, B. Hose

TOPIC	DISCUSSION	ACTION ITEMS
PRESIDENT'S REPORT – D. Morris	<p>This is the inaugural President report to the BOT for D. Morris. Looking to strengthen the standing of the LSRPA in the industry and heighten our profile publicly to be seen as an expert resource. Continue to be a science based, apolitical organization. Reassess our position with external organizations. Also look inward to our organization for succession and remand issues back to committees to deliberate, review, and recommend.</p> <p>Two rule packages this year (SRPLB & NJDEP). Prepare to have a strong effort in the process and not just react.</p>	
EXECUTIVE DIRECTOR/ASSISTANT EXECUTIVE DIRECTOR REPORTS–S. Boyle/B. Hose	<p>Discussion of the use of the LSRPA Logo by members, sponsors, etc. Need a licensing agreement if someone is going to use the logo. The Logo has been trademarked charge for courses if credits are not needed. No change in course fees.</p>	B. Call to coordinate meeting to resolve.
	LSRPA logo has to be on every PowerPoint slide for a Continuing Education Course.	
	New Risk Management and Loss Prevention Committee Chair – Chris Dailey. Jamie Wuelfing will remain Vice Chair. John Scagnelli will remain on the committee.	Setup an orientation with new Chairs & Vice Chairs
	Communications Committee needs a Vice Chair	Continue search for Vice Chair
	Discussion of the use of moderator/mediator for DEP/PRCR/LSRPA to assist in facilitating meetings.	S. Boyle to obtain a proposal for moderator
	Establish standardizing credit rates and non-CEC Rate for attendance at Courses as guidance to be posted on the website.	



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	to approve provide a membership at no cost to past presidents of the Association who have retired from full time practice and wish to remain involved in Association activities. Motion to approve retired past Presidents who remain active to receive a membership at no cost by B. Call; second by Joe P. Approved unanimously.	KH to sign and submit final to A. Lazo for website.
	LSRPA looking for ideas for Member Chats. Ideas: Best Practices, Business Development, Robert's Rules.	
TREASURER'S REPORT – R. Hollender	Approximately \$417K in LSRPA Account; \$16K in Foundation Account. Income since last report: \$2,100 – new memberships \$2,000 – sponsorships \$16,055 - seminars	.
	Current year taxes are in progress. 2019 Taxes were late. Preparing a letter to the IRS to waive late fee.	BOT to review and comment on draft letter by 4pm.
SECRETARY'S REPORT – K. Haduch	Motion to approve the BOT Steering Committee meeting minutes, dated 1/22/2022 by J. Scagnelli. Second by D. Morris. Approved unanimously.	KH to submit final to A. Lazo for website.
NJRSC – D. HOFFMAN	Update and discussion related to the contract with the Hyatt. Expecting signed contract back from the Hyatt in the next couple of days. Updating contract for the event planner. So far 46 exhibitors signed up. New exhibiting opportunity to have equipment outside too big to bring inside. Continue work in advertising and marketing. DEP Commissioner and Assistant Commissioner reached out to specifically asked to be invited this year.	
CONTINUING EDUCATION – M. Poland	Update on the trial on-demand course (Remediation Standards Update) approximately 90% complete. Complete by end of March.	Roll out a pilot course in April to get a cross section of opinions.



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	Discussion on getting ahead of the upcoming professional development/continuing requirement. Instructors needed, including potential Professional Development topics	
Communications – C. Baker	Finalized another successful NJ Business Special Section- Eight articles in the March issue.	
	Early stages of updating the Strategic Communication Plan.	
	History of LSRPA Project. Will be contacting the BOT for their perspective.	
RISK MANAGEMENT/ LOSS PREVENTION /SRPB– M. Lindhardt	Summary of the on 3/7/22 SRPLB meeting: Executive Director position is open 54 applications accepted and 1 denied for next LSRP exam (October 2023) Concern about increase number of LSRPs letting their license expire. Expecting to finalize proposed rules in early fall. 2 violations published for \$12,000 New SRPLB Penalty Process has been published.	
FUNDRAISING –J. Postorino	The golf committee is reorganized and planning for our 7th Annual event in October 2022. LSRPA is running registration and financial this year. Jeremy Young and Bill Daddono are the Chair and Vice Chair.	
	Cornhole - The cornhole event will be held on August 16th at Martel's in Point Pleasant.	
	Music event/fundraiser: We are planning a joint event for April or May of 2023 with LSRPA, SWEP and BCONE to have a music event featuring acts from within the environmental industry.	
ASPIRING PROFESSIONALS – K. Haduch	Committee started to reach out to various schools and organizations regarding the Highschool Virtual Job Shadowing program.	



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ADDITIONAL TOPICS- J. Hochreiter/B. Call	Discussion on what the case load of LSRP projects might be, and how many licensed practitioners the industry might need to address that need for the next 5-years. Report has been prepared by J. Hochreiter and B. Call. Topic has a lot of interest from NJDEP and SRPB.	BOT to review and comment on report by end of March.
REGULATORY OUTREACH WRITTEN UPDATE – B. Hose	Need a liaison from the BOT. M. Lindhardt volunteered to be the liaison.	
NEXT BOT MEETING	April 21, 2022 via Zoom.	
SCHEDULED STEERING COMMITTEE MEETING DATES	May 19, 2022 via Zoom.	

Respectfully Submitted,

Kenneth Haduch, LSRP
Secretary