



## LSRPA Steering Committee Meeting Minutes

April 15, 2021 - 2:00 – 5:00 pm

via Microsoft Teams Meeting

<b>ATTENDANCE:</b>	
<b>BOT</b>	B. Alter, C. Baker, W. Call, S. Drew, K. Haduch, J. Hochreiter, R. Hollender, M. Lindhardt, D. Morris, M. Pietrucha, J. Postorino, A. Robins, J. Scagnelli
<b>Steering Committee/Guests</b>	A. Locke, B. Gray, C. Barnes, C. McCarrick, C. Metzger, D. Hoffman, D. Warner, E. Palko, J. Casaletto, J. Haus, K. Klink, K. Stetser, K. Skibo, M. Fisher, M. Poland, M. Lev, O. Kruti, R. Ganta, R. Jacobsen, R. Katz, R. Laiosa, R. Mercuri, S. Posten, S. Ward, T. Toskos.
<b>LSRPA Staff</b>	S. Boyle, T. Green, B. Hose, T. Layre

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION ITEMS</b>
<b>PRESIDENT'S REPORT – M. Pietrucha</b>		
	Welcome to new attendees.	
<b>EXECUTIVE DIRECTORS REPORTS – S. Boyle/B. Hose</b>		
<b>S. Boyle</b>	Proposed continuing the LSRPA donation to food banks through a member matching donation up to \$1,000; general agreement.	E-Blast to be issued to membership
<b>S. Boyle</b>	Proposed Association donation to the Foundation of 10% of 2020 profits of \$81,145.25.	BOT to vote to approve donation.
<b>B. Hose</b>	Requested detailed examples of professional judgement not being accepted for discussions with the Dept. Members described various problems related to this issue.	Members to send redacted documents to B Hose or explanation of the issue.
<b>SECRETARY'S REPORT – M. Lindhardt</b>		
<b>M. Lindhardt</b>	2/18/21 Steering Committee minutes and BOT minutes sent to Anne Lazo on 3/19/21.	
	Motion by B. Alter to approve 3/18/21 BOT meeting minutes for BOT approval. Seconded by B. Call; passed unanimously.	Final minutes to be uploaded to website.
<b>TREASURER'S REPORT – C. Baker</b>		
<b>C. Baker</b>	LSRPA Account Balance: \$369,205 Foundation Balance: \$1,234.54 New memberships - \$1,050, sponsorships - \$1,500, Seminars - \$8,875.	



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<b>NJSRC COMMITTEE - D. Hoffman</b>		
<b>D. Warner</b>	Report on conference Income and Expenses – Income - \$125K, Expenses - \$81K. Expenses less than projected for Uber meals and socio platform. Expenses increased for webmaster, staff and event planner. Overall, income less than anticipated. Income – Approx. 400 attendees - \$23.4K, 27 sponsors - \$19K, Cont. Ed. – 1,400 credits - \$83K. Approximately 50 sponsors last year, 600 attendees and slightly more Cont. Ed credits last year.	
<b>C. Metzger</b>	Overview of Conference Metrics and Financial Comparisons – Provided slide presentation comparing statistics over past years. Presentation available for review.	
<b>D. Hoffman</b>	A Look to the Future and Leaning into the Challenge. DEP presentations were well received. Requested feedback to improve sponsorships. Discussions regarding allowing sponsors to speak prior to courses. Discussion regarding future conference being a hybrid of in-person and virtual attendance.	Members to provide feedback on improving sponsor participation.
	Motion to authorize \$1,100 to Marianne Leone for additional hours for out of scope work during NJSRC. Motion by J. Postorino, Second – J. Hochreiter. Passed Unanimously.	
<b>REGULATORY OUTREACH COMMITTEE – M. Fisher/S. Drew/K. Stetser/S. Posten</b>		
<b>M. Fisher</b>	Remedial Action Permits - Stakeholder Group Update – Committee continues to meet bi-weekly. <ul style="list-style-type: none"> <li>• RAP-Soil is under review and will be issued soon.</li> <li>• Revised Biennial Cert Forms to be issued soon/DEP training to be scheduled.</li> <li>• RAP-GW next for review/update.</li> </ul>	
	NJDEP Guidance Documents / Status Update: <ul style="list-style-type: none"> <li>• MNA – Pending Revisions – In progress</li> <li>• Compliance Attainment – Revisions for rounding issues.</li> <li>• Perimeter Air Monitoring (PAM) – still in progress</li> <li>• FSPM – draft review scheduled for end of year</li> </ul>	



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	M. Fisher requested suggestions for the committee to raise to DEP. Committee will be following SRS promulgation, SRRA revision/ARRCS. Will assist Risk Mgt Committee in reviewing revisions to SRPLB Rules. Developing a plan for transition to new committee co-chairs to expand areas for others to participate.	Members with suggestions to contact the Committee.
	B. Alter asked about status of RAO Guidance; it was supposed to be finalized about 18 months ago. B. Gray stated DEP recently stated that they may be making additional revisions.	
	VITG clarification memo still has not been issued.	Scott Drew to follow up with DEP on VITG status.
	D. Morris noted issue with childcare guidance related to interagency matrix.	
<b>Stakeholder Comments</b>	None.	
<b>CONTINUING EDUCATION COMMITTEE - M. Poland/K. Klink</b>		
<b>M. Poland</b>	Upcoming course offerings include: <ul style="list-style-type: none"> <li>Regulatory Roundtable (4/20/21): Attainment of NJDEP's Remediation Standards</li> <li>Due Diligence (4/27-4/28/21)</li> </ul>	
	Seeking volunteers and new ideas for next year's course offerings. Our goal is to keep the course topics fresh and relevant	
	Seeking individuals to represent the LSRPA on NJDEP committees/guidance documents and stakeholder processes to instruct a course on the content. C. Baker volunteered to assist with SRS course.	
	Upcoming change in online course platform to Zoom; cost-effective when compared to current platform.	
	April 5th meeting with MA LSPA. Received information on how they do their online courses.	
	Learning Management System and on-demand course library. Reviewing potential; costs would be incurred for development of the courses.	



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	Request for the Continuing Ed Chair, Vice Chair and Coordinator join Executive and Assistant Executive Director in meeting with CT, MA and CO associations on June 3 or 10 at 10am? BOT Agreed.	
	Tina Layre stated that the Ethics course has been revised based on feedback and will be 4 hours.	
<b>RISK MANAGEMENT – J. Scagnelli</b>		
<b>J. Scagnelli</b>	Committee will review SRPLB Rule changes when available. Requested topics for upcoming Committee meetings.	Membership to provide suggested committee topics.
<b>M. Lindhardt</b>	SRPLB meeting on 4/5/2021. Issues included LSRP renewals due 4/10/2021 for first batch of LSRPs this year; next set in July. One LSRP fined \$10,000. SRPLB has created an ad hoc committee to review their policy for LSRPs to report discharges. This had been a topic for the SRPLB revised rules, but apparently is now going to be addressed by policy. LSRPA will request meeting with the ad hoc committee to provide input. J. Scagnelli noted this is an issue that the LSRPA has commented on in the past and will continue to pursue.	
<b>DIVERSITY, EQUALITY &amp; INCLUSION COMMITTEE - R. Hollender</b>		
<b>R. Hollender</b>	Committee has held several meetings and is working on a mission statement. Will provide to BOT for review at next meeting.	S. Boyle to set up committee meeting.
<b>CONTAMINANTS OF EMERGING CONCERN COMMITTEE - C. Barnes</b>		
<b>C. Barnes</b>	Committee issued response to DEP FAQs. Waiting for response. Committee to meet next week to discuss new issues related to PFAS.	
<b>SOUNDING BOARD - D Warner/K. Gagnon</b>		
<b>D. Warner</b>	The Sounding Board has been very active recently with complex issues being raised. They are looking into providing trends/info to membership without breaching confidentiality. D. Hoffman noted that LSRPs are very appreciative of the Sounding Board.	



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<b>COMMUNICATIONS COMMITTEE - C. Drake/R. Jacobsen</b>		
<b>R. Jacobsen</b>	Developing a backlog of articles for eblasts. Will include updates on findings of the survey. Communications committee will support inclusion efforts by the Aspiring Professionals Committee and the DE&I Committee	
	Recently completed communications listed below:	
	<ul style="list-style-type: none"> <li>LSRPA Releases the March 11, 2021 Chat presentation materials regarding the February 1, 2021 DEP Rule Waiver</li> </ul>	
	<ul style="list-style-type: none"> <li>Receptor Evaluation article (Candace) – eblast. (this links to the Tools of the Trade page)</li> </ul>	
	<ul style="list-style-type: none"> <li>Link to LSRPA Business magazine special section</li> </ul>	
	<ul style="list-style-type: none"> <li>Notice of application deadline of April 13 for New Jersey Economic Development Authority's Brownfields Loan Program</li> </ul>	
	<ul style="list-style-type: none"> <li>Does your LSRP license expire in 2021? Reminder to file renewal</li> </ul>	
	<ul style="list-style-type: none"> <li>2021 Executive officers announced</li> </ul>	
	<ul style="list-style-type: none"> <li>History of LSRPA proposal</li> </ul>	
	<ul style="list-style-type: none"> <li>Update on Penalties Assessed for Failure to notify the Department of Missed Timeframes.</li> </ul>	
<b>MEMBERSHIP – B. Gray/K. Haduch</b>		
<b>B. Gray</b>	Current member count – 152 Associates, 550 Regular, 32 Sponsors, 219 Students, 73 Aspiring Prof. 77 Associates & 95 Regulars did not review; committee reaching out.	
<b>K. Haduch</b>	Baseball Event – Target date is 8/5. SWEP & AEG have committed. Discussion regarding Trenton Thunder change in leagues.	K. Haduch to contact venue to determine status and confirm date.
<b>S. Ward</b>	Aspiring Professionals conducted a virtual beer tasting event. Upcoming events include: 4/22 – Waste classification class 5/20 – MIP/HPT 6/10 – Borehole geophysical logging Sept – Business risk mgt Oct – How to read a lab report	



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<b>FUNDRAISING COMMITTEE – J. Postorino</b>		
<b>J. Postorino</b>	Pending COVID status: <ul style="list-style-type: none"> <li>Golf scheduled for 10/7.</li> <li>Cornhole tournament scheduled for 8/26 in Point Pleasant. Contracts address rain date and possible discount for low attendance. Request membership volunteers to assist.</li> </ul>	J. Postorino to provide contracts to S. Boyle for deposit checks.
	There will be a Cornhole Committee added to the website separate from the Golf Committee. They are working on a mission statement. Joe Postorino will serve and chair and Jay Tracy will serve as Vice Chair.	
<b>Other Issues</b>		
	Jeff Casaletto will be Chair and Jaan Haus will be Vice Chair of Legal and Legislative Committee. The committee is developing a mission summary for posting to the website.	
	Aspiring Professional Committee is targeting HS age students	
	College Outreach – C. McCarrick is reaching out to various universities and looking for membership input.	
	Finance Committee – R. Ganta. Exploring opportunities with banks for better savings rates.	

Respectfully Submitted,

Marlene B. Lindhardt, CHMM, LSRP  
Secretary