

**LSRPA Steering Committee Meeting**  
**Microsoft Teams Meeting**  
**June 18, 2020**

**Roll Call / Attendees:**

**BOT:** S. Drew, M. Pietrucha, D. Morris, D. Warner, W. Call, B. Alter, R. Hollender, C. Baker, K. Haduch, J. Scagnelli, J. Postorino, A. Robins

**SC Attendees/Guests:** J. Oberer, R. Ferguson, K. Goldstein, B. Gray, M. Poland, C. Barnes, R. DeLorenzo, M. Fisher, J. Davies, P. Sorge, C. Metzger, R. Jacobsen, R. Katz, R. Laiosa, E. Palko, L. Cekan, G. Casabona, C. Drake, K. Long, A. Locke, G. Iosue, K. Skibo, J. Haus, M. Fisher, R. Ganta, S. Ward, K. Klink, G. Hillebrand, R. Shuler, M. Burns, C. McCarrick, K. Stetser, A. Murphy, R. Srirangam, K. Oza, D. Bello, D. Robinson, D. Prusak, K. Koory, W. Khan

**LSRPA Staff:** S. Boyle, B. Hose, T. Layre, T. Green

[MS Teams Meeting](#)

**Time:** 2:06 PM - 3:56 PM

Topic	Discussion	Action Items
<b>PRESIDENT'S REPORT (S. Drew)</b>	Thanks to everyone for efforts over the last 3.5 mos. Staff, BOT & committee members - much appreciated!	
	D. Warner & M. Pietrucha - monitoring finances as we have a fiduciary responsibility to the LSRPA. Thankfully, we're in a good position. Training programs (virtual) rolling out and is helping us.	Members should teach or attend.
	R. Hollender - raised issue re: BLM statement. RH - believes we should make a statement to denounce racism.	General discussion
	J. Scagnelli - LSRPA has a December 2019 anti-discrimination policy. Is LSRPA now making political statements? Many differing views.	Re-affirm our existing non-discrimination statement.
	W. Call suggested posting statement w/out specific organization references (i.e., BLM).	
	J. Davies - equality/equal opportunity should drive this discussion but there are real challenges for minorities, women, etc.	

	S. Boyle - we're in the EJ universe	
	B. Hose - statement is not enough. LSRPA is not enough. We should focus on providing opportunities	
	J. Postorino - Aspiring Prof. committee outreach & grants	Should LSRPA go to high schools to educate students on environmental careers?
	S. Drew - asks RH to draft a statement document	
	Commemorate passing of Gary Brown, long time LSRP, advocate for his clients.	
	C. Barnes honored in Women in Business	
<b>EXECUTIVE DIRECTOR'S REPORT (S. Boyle)</b>	What new Continuing Ed Courses should we be preparing NOW based on what we know (i.e., guidance, new regs, other list serve content, etc.)	We should be creating new courses generated from hot topics we discuss in BOT/SC mtgs. - turn them into courses for future.
	Recommendation from Mass LSPA - person contributing most to the profession award?	Are we interested? - Sent to conference committee for review
	J. Oberer - 1 page proposal to Executive Cmte to survey - info from LSRPs on LSRP program	Has 1 volunteer but could use more to develop this survey. Write an article or series of articles for Commerce Magazine and maybe others.
<b>ASSISTANT DIRECTOR'S REPORT (B. Hose)</b>	Has everyone's committees statements and rosters.	Identify ACTIVE members on committee roster
	Stakeholder groups identification and participants	Identify members representing the LSRPA for: ARS, FSPM, PAM, SIR/RIR, IA, landfills, fill guidance, attainments, MNA, CID, RAO & RAP
	The LSRPA purchased MS Office 365 Business Basic - allows us to centralize our files. Admins are B.Hose, S. Boyle, T. Green and T. Layre	
<b>SECRETARY'S REPORT (W.Call)</b>	5/21/20 BOT Mtg minutes approval.	B. Alter made the motion to approve, R. Hollender seocded. The vote passed unanimously.
	4/16/20 SC mtg minutes posted to website.	

<b>TREASURER'S REPORT (D. Warner)</b>	LSRPA has \$361,288 in Association and \$14,286 in the Foundation	
	Finances for the Association are looking good - June 1st memberclicks: Seminar income for June is \$3,100 (double June 2019 numbers).	
	Keeping close eye on income/expenses during the pandemic.	
	R. Ferguson - should we re-evaluate budget? S. Drew - revenue is doing well due to CE virtual courses. Membership and sponsor renewals will be key moving forward as well as planning for the NJSRC in Feb 2021.	
<b>SITE REMEDIATION CONFERENCE COMMITTEE (D. Hoffman / C. Metzger)</b>	C. Metzger - the NJSRC committee has had Zoom calls/meetings.	Conference call pending. The committee will keep S. Boyle updated/informed on progress.
	Feb 9 & 10th 2021 are the tentative dates for the NJSRC	Committee still planning for in person event.
	S. Drew - conference venue (New Brunswick Hyatt) can expand out space bit more for distancing. Sponsorships are critical. Event coordinator at Hyatt is out on furlough currently.	
	S. Boyle - virtual events w/ sponsors	Email S. Boyle if interested in participating in talks with our sponsors
<b>ASPIRING PROFESSIONALS COMMITTEE (K. Haduch / S. Ward)</b>	K. Haduch - not much is happening with networking events due to the pandemic.	Working on a virtual networking event using MS Teams, something fun (i.e., poker or trivia night).
	S. Ward - some planned outside events not moving forward at this time (i.e., boating trips)	
<b>REGULATORY OUTREACH COMMITTEE (M. Fisher)</b>	RAP Stakeholder update - admin guidance, improved; soil and GW	New training course w/ DEP pending

	CID Stakeholder update	Been working past few months - no major changes; August 2020 training event planned
	Standards Rule proposal	Volunteers still needed for subchapter reviews. Draft document review will be circulated to the BOT. If there is a public comment hearing, we will attend.
	ARS draft guidance for inhalation/dermal pathway (L. Voyce & K. Long). Guidance for migration to groundwater pathway guidance pending.	
	Attainment guidance pending	
	Fill guidance being worked on (R. Ferguson) - 3 mtgs w/ DEP. Reviewing major changes made by DEP. Can't share the draft. It is proscriptive and limits LSRP use of professional judgment. Fill Use Plan changes will not require a PE, but if needed for alternative fill, may be needed. May not be able to use composite sampling.	Committee meeting next Wednesday regarding getting community approval of Fill Use Plans. Not required by Rule.
	S. Posten - Migration to GW ARS guidance - will combine various IGW pathway guidances on website. Impact to groundwater compliance options.	General discussion
	S. Drew - when will open/in person OPRA file reviews at NJDEP be resumed - date?	Rumors but no confirmed date. M. Pietrucha - no re-opening date for DEP and 3 months wait after that. Temporary employees laid off yesterday.
<b>RISK MANAGEMENT AND LOSS PREVENTION (J. Scagnelli/J. Wuelfing)</b>	Next RM&LP meeting to be scheduled within next 2 weeks.	
	Filed Trademark applications pro-bono last year for the LSRPA/NJSRC names and designs.	Applications moving forward. No conflicting marks/applications identified. Will be posted for publication.
	S. Boyle will work offline with J. Scagnelli as needed if hard copy mailings/signatures are required.	

	B. Hose - SRPLB 6/1/20 mtg. summary - PFOS/PFAS standards for GW released. Essential DEP staff coming in to work for receptor evals, etc. Continuing internal rule amendment discussions. CE courses approved for virtual workshops from an entity called "Environmental Workshops" Two complaints settled. Working through audits backlog - working towards 3 month processing time for audits. LSRP exam is now 9/22/2020 in two shifts (AM & PM) to allow for social distancing. Increasing AVL course approvals.	Mtg with LSRPA on 7/23/20.
	M. Pietrucha - mtg w/ SRPLP Rules Committee on 6/11/20 (J. Held, D. Haymes, J. MacGregor, J. Berkowitz, K. Stetser, M. Pietrucha attended). Why is SRPLB not issuing opinions/advice to LSRPs individually? License inactivations - cannot practice in NJ for any remediation. Did engage but did not define independent Professional Judgment - will be included in new rule (i.e., documenting).	
<b>SOUNDING BOARD COMMITTEE (D. Warner)</b>	Been fairly active past couple weeks - ~2 inquiries per week. Inquiries are picking up.	
<b>EXTERNAL STAKEHOLDERS</b>	No speakers.	
<b>GOLF COMMITTEE (J. Postorino / K. Haduch)</b>	J. Postorino - having discussions on direction. As of now, October 8th is tentative date. A couple of major sponsors will not participate.	Having call next TUE to decide to host a limited event instead, in person but with social distancing, boxed meals, no networking event, etc. SWEP is ok with approach.
	J. Scagnelli - do we need a limitation of liability waiver?	Function/format will decide if a liability release is needed.

<b>NOMINATING COMMITTEE (R. Hollender / B. Alter)</b>	R. Hollender - received volunteers to fill seats	New committee members names to be provided to BOT
	BOT candidates matrix completed	To be provided to BOT
	Nominations open July 1	
	B. Alter - several volunteers will be referred to other committees.	Email R. Hollender and B. Alter if your committee needs new members.
<b>CONTINUING EDUCATION COMMITTEE (M. Poland / K. Klink / T. Layre)</b>	The first two online continuing education courses (Regulatory Roundtables) were successful.	CE is one of the cornerstones of the Association - education is imperative and brings in revenue.
	Two additional Webinars are scheduled for July and August, plus continued monthly Regulatory Roundtables	
	PCBs course - K. Gagnon and R. Ferguson & CSM course with E. Palko and M. Gonshor (Roux Associates) in July.	
	Due diligence - rescheduled for Fall 2020 into two parts.	
	Ethics course - approved by Board for Alternative Verifiable Learning Format.	
	Met with ITRC to coordinate LSRP credits for their webinars and partner on a course. ITRC willing to team w/ LSRPA.	
	13 existing courses have been approved for Alternative Verifiable Learning Format (online) format and 7 new courses have been approved for both in-person and AVLf.	CE will circulate an abbreviated list of courses (6) needing instructors
		CE is seeking individuals representing the LSRPA on NJDEP committees/guidance documents and stakeholder processes to create a course on the content.
	Conference 2021 - Call for Courses and Tech Talks out by June 19th. CLE Provider status anticipated June 12th	
	T. Layre - Mass LSPA/Conn EPOC. S. Boyle - tech courses for use in all 3 states (i.e., guidance document courses!)	Develop future coordinated courses.

	S. Drew - increase AVLf from Board?	M. Poland - waiting on approval to increase beyond 18 CECs/lic cycle. B. Hose - need Governor's approval to make change. K. Stetser - expecting approval through end of 2021 (according to M. Pedersen) from Governor's office for 2021 renewal cycle to use as many AVLf CECs as needed.
	T. Layre - can do 2-3 classes/month (Thanks, Tiesha!)	
	C. Barnes - fees for online courses changing? S. Boyle virtual courses are a convenience to Members (i.e., LSPA charges a "convenience fee" in addition to the normal course cost).	No fee changes - still provide good value, saves attendees travel time.
<b>MEMBERSHIP COMMITTEE (B. Gray / K. Haduch)</b>	B. Gray - increased to 928 members!	How to further engage members? (i.e., regulatory roundtables)
	Trenton Thunder (KH) - met earlier this week. The LSRPA event is cancelled for August 2020 (postponed to 2021). Will keep deposit (\$1,512 locked in for next year) with Trenton Thunder to book 2021 event. SWEP, BCONE, AEG, AEHP are other organizations participating.	S. B. - Zoom mtg. on date with booze, shirts, etc.
<b>COMMUNICATIONS COMMITTEE (C. Baker)</b>	C. Baker - Please update profiles on website. The committee will assist disseminating anti-discrimination message on social media.	
	Article published on S. Drew	
<b>CONTAMINANTS OF EMERGING CONCERN (C. Barnes)</b>	B. Hose - white paper drafted but awaiting NJDEP input on series of LSRPA questions. Was supposed to be done by June 1st. C. Barnes reached out to Ken Kloo (DEP) - have not completed addressing our questions.	In a holding pattern - waiting on DEP response to LSRPA questions. Evaluating for PFAS/PFOS

COLLEGE OUTREACH COMMITTEE / LSRP FOUNDATION (B. Alter)	No report - most colleges in summer session & coronavirus closures.	

**NO REPORT FROM COMMITTEE**

- LSRPA Foundation
- Legal and Legislative

**Steering Committee Meeting Dates:**

August 20, 2020 - TBA

October 15, 2020 - TBA

December 17, 2020 - TBA

Respectfully Submitted,




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William P. Call, PG LSRP  
Secretary