

**LSRPA Board of Trustees**  
**Microsoft Teams Meeting MS Teams: +1 609-436-**  
**0955 / Conference ID: 568 944 689#**  
**TEL: Dial In 605-468-8004 Code 535628#**  
**May 21, 2020**

**BOT Participants:** S. Drew, A. Robins, J. Scagnelli, D. Warner, M. Pietrucha, R. Hollender, M. Lindhardt, B. Alter, J. Postorino, K. Haduch, D. Morris, C. Baker

**LSRPA Staff:** S. Boyle, B. Hose

**Phone:** N/A

**Time:** 8:30-10:02 AM

Committee/Speaker	Discussion	Action Items
<b>PRESIDENT'S REPORT (S. Drew)</b>	Introduction. Thanks to attendees and BOT for quick vote & response for food bank donation.	
	It has been 1 year since B. Hose joined the LSRPA; his efforts and hard work are greatly appreciated.	
	Latest COVID survey - provides important feedback to LSRPA and for passing along to NJDEP.	
	5/6/20 - topics covered at meeting w/ M. Pedersen:	
	- RI/RA extensions	
	- knows businesses are hurting	
	- DEP staff not going into the field	
	- New SRS rule - public meeting pending	
	- 90 day NJDEP COVID timeframes extension discussion per EO 103	
<b>EXECUTIVE DIRECT/ASSISTANT EXECUTIVE DIRECTOR (S. Boyle &amp; B. Hose)</b>	MS Office Space - brings all LSRPA files together into a centralized storage solution (MS Busines Basic). Establishes user/admins. \$5/user/month annualized with first 6 months. = \$240/year for 4 admins.	Motion to purchase of MS Basic w/ 4 accounts made by J. Scagnelli motion; B. Alter seconded the motion. Motion passes unanimously.

	Discussion on potential storage solution security issues: D. Warner - treasurer & private LSRPA financial documents, taxes, insurance, invoices, etc. W. Call - lots of CE docs on PennJersey's Dropbox to be migrated. M. Pietrucha - many of these issues can be resolved with passwords and links to shared files.	Provide admin rights to LSRPA members as appropriate (i.e., CE Committee would be a "team" with access and editing/veiwing for their own sub-folder). Universal access to be provided to S. Boyle and B. Hose.
	Meeting format - L. Watson reaches out to BOT members for committee reports.	Hot button/admin issues from committees only should be submitted for discussion at these BOT calls. BOT liasions on committees and both VPs solicit issues from committees for BOT consideration. B. Hose will reach out for topics from committee chairs for BOT calls.
	S. Boyle - volunteer philosophy	Tabled
	Recents calls & Meetings	Thanks for response re projects in urban areas (Frank McLoughlin) - Can NJ receive Federal \$ for 'shovel-ready' projects w/ S. LaTourette (NJDEP)?
		Env. justice webinar - R. Outlaw (NJDEP - EJ coordinator) trying to get a meeting re: LSRPA pending. S. Boyle & J. Sscagnelli have not seen new guidance yet.
		Stakeholder mtg re Land Use
	RI & RA Deadline discussions	
	Posting resumes on LSRPA LinkedIn page	Can members (not just students) post resumes? Yes, but only A. Lazo can post (B. Alter). D. Morris - moderator needed.
		Need a moderator for LinkedIn posts (currently R. Ferguson & T. Straka). M. Pietrucha - recruiters use LinkedIn page mostly.
	R. Ferguson question - old case manager letters - no further investigation work on an AOC.	No further investigation letter from NJDEP does NOT equal a NFA/CNS letter! (B. Hose) and discussion
	DEP ListServ - LSRP Licensing exam in Sept 2020	S. Boyle to reach out to M. Poland about scheduling the exam prep class (now a 2 day class).
		2021 renewals may be able to take more than 18 CECs in alternative verifiable learning format.
<b>TREASURER'S REPORT (D. Warner)</b>	Memberclicks (May) ~\$373k in LSRPA and \$14k in Foundation accounts	Receipts were \$1,100 in May 2020 vs. \$11k in May 2019
		CE events increasing virtual presentations/courses discussion.

		W. Call to ask T. Layre to circulate list of approved LSRPA virtual classes.
<b>SECRETARY'S REPORT W. Call)</b>	03/19/2020 BOT Call Meeting Minutes posted on website.	
	04/16/20 Steering Committee Meeting Minutes (attached) for approval by the BOT for posting.	J. Scagnelli makes motion, S. Drew seconded. Motion passes with unanimous approval
<b>RISK MANAGEMENT/REGULATORY UPDATE</b>	J. Scagnelli - committee video meeting pending	Use MS Teams
	COVID19 LSRP practice RM&LP issues	Committee to review/advise
	SRPLB update:	
	- The Board is operating efficiently remotely	
	- 2 complaints dismissed	
	- J. Held - rules committee discussion; call pending w/ LSRPA	
	- 9 alternative format LSRPA courses approved.	
	MA LSP Board not meeting	
	M. Pietrucha - Licensing Board not planning to insert Independent Professional Judgment definition in updated rule based on SRRA amendments. Their plan is to address their concerns about IPJ by changing language in Subchapter 6 – Rules of Professional Conduct.	LSRPA & SRPLB meeting on 6/11/20
<b>NOMINATING COMMITTEE (R. Hollender)</b>	Update on progress with the guidelines/matrix for BOT nominees	Call last month
	New committee member volunteers to replace D. Warner, R. Hollender and B. Alter	Committee will present applicants to BOT in June
<b>GOLF COMMITTEE (J. Postorino/D. Warner)</b>	D. Warner - mtg w/ J. Postorino to cover details	Coronavirus will dictate timing and size of event.
	J. Scagnelli inquires w/out dinner networking event, is it worth it to hold the golf event?	J. Postorino - committee is considering alternate type of charitable event
	Sponsors even having trouble meeting financial commitments	Discussion on alternate type of event

		J. Scagnelli raises issue of potential COVID-related legal liability; D. Warner mentions event insurance

**NOT REPORTING**

**CONFERENCE COMMITTEE - D. Warner**

**LEGAL AND LEGISLATIVE COMMITTEE- A. Robins/J. Scagnelli**

**COMMUNICATIONS COMMITTEE - C. Baker**

**COLLEGE OUTREACH COMMITTEE - B. Alter**

**REGULATORY OUTREACH - S. Drew**

**CONTINUING EDUCATION COMMITTEE - M. Poland**

**MEMBERSHIP COMMITTEE - K. Haduch**

**ASPIRING PROFESSIONALS COMMITTEE - S. Ward**

**CONTAMINANTS OF EMERGING CONCERN COMMITTEE - C. Barnes**

Respectfully Submitted,




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William P. Call, PG LSRP  
Secretary