

LSRPA Steering Committee Meeting
Microsoft Teams Meeting
+1 609-436-0955 / Conference ID: 559 244 456#
April 16, 2020

Roll Call / Attendees:

BOT (In Person): S. Drew, M. Pietrucha, D. Morris, D. Warner, W. Call, B. Alter, R. Hollender, M. Lindhardt, C. Baker, K. Haduch, J. Scagnelli, J. Postorino, A. Robins

SC Attendees/Guests (In Person): T. Toskos, J. Oberer, R. Ferguson, K. Goldstein, B. Grey, M. Poland, S. Posten, C. Barnes, R. DeLorenzo, M. Fisher

C. Metzger, R. Jacobsen, B. Katcher, R. Katz, R. Laiosa, E. Palko, L. Cekan, R. Lev, G. Casabona, J. Davies, C. Drake, D. Hoffman, K. Long, A. Locke

G. Iosue, N. Scala, K. Skibo, C. McCarrick

LSRPA Staff: S. Boyle, B. Hose, T. Layre, L. Watson

Phone: N/A

Time: 2 - 4:12 PM

Topic	Discussion	Action Items
PRESIDENT'S REPORT (S. Drew)	Thanked M. Pietrucha for setting up MS Teams meeting. Everyone's thoughts and ideas are valid and important in dealing with current situation, since it is unknown how to deal with this. We need to anticipate problems that may confront us in the next few months and how to keep the Association strong and support membership.	
	Lending money to nonprofits could become available.	
	Member breakfast meetings may restart	
	Continuing Ed Committee working on electronic platforms for courses and breakfasts.	
	Coronavirus response - no analogy for this crisis. Everyone's thoughts/opinions are valid. Need to figure out creative ideas to support our members (i.e., government loan \$ for non-profits, breakfasts being re-convened, etc.).	Share new ideas/thoughts!

	Standards rule proposal - after years of waiting came out at a bad time. Lots of new information. Currently being reviewed. Provisions never discussed during stakeholders meetings. Should be a process to provide meaningful responses to proposal. Unknown if public meeting will be held.	LSRPA to provide comments, hopefully in the stakeholders' group.
	Public Outreach - Outreach with the public now on hold.	Conference call pending with NJDEP.
EXECUTIVE DIRECTOR'S REPORT (S. Boyle)	Sponsors - S. Boyle and L. Watson spoke with sponsors to keep them engaged. How do we keep the sponsor in front of members (i.e., via continuing education events)?	Need to reach out to annual sponsors (i.e., where will they be financially through the next quarters?). Contact S. Boyle if you want to help contact sponsors.
ASSISTANT DIRECTOR'S REPORT (B. Hose)	Microsoft One Drive/Office 365 Application for LSRPA - cloud/file sharing, vid conferencing, email, etc. Microsoft One Drive/Office 365 Application for LSRPA T. Green, M. Pietrucha and B. Hose looking at various platforms for file sharing. Looking at Microsoft One Drive. \$5 per user per month. Discussed possible admins: M. Pietrucha and B. Hose would be administrators as well as T. Green and T. Layre administrators of another discipline. T. Green would manage the transfer of files from Dropbox to the new platform.	T. Green & B. Hose reviewing MS suite of software. M. Pietrucha and B. Hose will work on proposal to present to the BOT.
SECRETARY'S REPORT (W.Call)	02/27/20 Steering Committee meeting minutes approved by BOT on 3/19/20 and were posted on website.	W. Call to send to A. Lazo for posting on website.
	Approval of 3/19/20 BOT conference call meeting	S. Drew motion, B. Alter seconded, passed unanimously.
TREASURER'S REPORT (D. Warner)	Association - general update	
	~\$400k in LSRPA and ~\$14k in foundation accounts	
	LSRPA not eligible for non-profit benefits under the CARES Act.	

	Finance Committee being activated and will meet shortly. Anita Locke will head committee.	
SITE REMEDIATION CONFERENCE COMMITTEE (D. Hoffman / C. Metzger)	The 2020 NJSRC grossed ~\$250k, ~\$95k profit.	
	Feb 2021 conference	Save date & Hold on Feb 9 & 10, 2021.
	Discussed conditions of cancellation. We need a cancellation clause that will allow us to cancel without penalty if there is an occurrence of COVID.	Working out details on a contract w/ Hyatt over next 1-2 months.
	J. Scagnelli recommends a "cancellation clause" in our contract rather than an "extension clause."	J. Scagnelli will assist reviewing the contract/clause. S. Boyle & L. Watson will reach out to sponsors. Some are already deferring sponsorships until Fall 2020.
ASPIRING PROFESSIONALS COMMITTEE (K. Haduch)	Drilling Demo- postponed until after COVID-19 restrictions are lifted; and Steamboat/Eco Hike- SPASH Steamboat recently decommissioned the steamboat and is currently researching alternative vessels.	Awaiting further information and also researching alternative locations/dates.
REGULATORY OUTREACH COMMITTEE (M. Fisher)	Proposed Rule – Soil Remediation Standards (N.J.A.C. 7:26D) – strategy for preparing comments. Break up into sections for review.	August for comments? MF will issue email with gameplan and ask for volunteers.
	Coordinating LSRPA's Response/Comments to NJDEP's Proposed Remediation Standards Rule - K Long	Coordinate with other groups.
	Remedial Action Permits - Stakeholder Group Update	Still meeting remotely
	Case Inventory Document – Stakeholder Group Update	Still meeting remotely
	NJDEP Guidance Documents / Status Update: Existing Docs / Updates - Attainment; MNA; Clean Fill; Historic Fill / New Docs – FSPM; Perimeter Air Monitoring	
	R. Ferguson related that the Alternative Fill Guidance out	R. Ferguson will report back to ROC when we know something.

RISK MANAGEMENT AND LOSS PREVENTION (J. Scagnelli/J. Wuelfing)	Licensing Board meeting was held on Apr 6 via Skype. OPRA at NJDEP - no file reviews at the moment and the NJDEP is not accepting OPRA requests. 12 audio-visual courses approved, including ethics course. Approved until crisis ends. Two complaints received with were withdraw violations and reduce fines. Licensing exam has been moved to June 17th and may be rescheduled again. Renewal applications going forward. Rules - new independent professional judgement but no details given.	
	Meeting with LSRPA and Rules Comm - SRPLB is meeting with other entities to follow up with stakeholder input on rules. Meeting scheduled for discussing rulemaking, adjustment to board rules based on SRRA, meeting postponed to June, but since they are meeting with other entities we requested a videoconference so we are not "getting the last bite of apple". Haven't heard back yet.	
SOUNDING BOARD COMMITTEE (D. Warner)	S. Drew - any new cases? D. Warner - been trickling in ~ 1 inquiry/week.	
EXTERNAL STAKEHOLDERS	Successes and not so successes of the program - J. Oberer	Publish articles to get the word out! J. Oberer will prepare a summary for BOT/SC consideration.
	Bruce Katcher - Chamber of Commerce Southern NJ posted COVID resources page for member use. Environmental/DEP related posts being posted.	Would like to continue to coordinate with LSRPA on further SRP issues.
	R. Laiosa - CCNJ	Call next week with members. Not doing many virtual meetings. Reviewing new SRS rule.
	R. Ferguson - DEP responded that COVID 90 day extension did not apply to SRP sites - will only apply for for Reg Timeframes, not Mandatory Timeframes.	

	B. Hose - NJDEP is contemplating a blanket 90 day extension. No official announcement has been issued yet though. Discussion among attendees.	M. Pietrucha - add as an agenda mtg. item to next mtg with Mark Pedersen. (DEP).
GOLF COMMITTEE (J. Postorino / K. Haduch)	No report	
NOMINATING COMMITTEE (R. Hollender / B. Alter)	Committee update - had call on 4/15/20 to prepare matrix and selection process.	In June the process will be presented to the BOT.
	Nominating needs some volunteers. D. Hoffman offered to assist the committee. Discussion among attendees on volunteers for committees (i.e., policy, website button to easily volunteer, etc.).	E-Blast pending for new committee volunteers association-wide (B. Hose). Will discuss at next BOT meeting
CONTINUING EDUCATION COMMITTEE (M. Poland / K. Klink / T. Layre)	11 continuing ed courses have been approved by the SRPLB in an <i>alternative verifiable learning format</i> (i.e., webinar).	B. Hose can check with Mass. & Conn. on how they charge for courses online. More discussion needed with CE committee.
	CE committee is finalizing the selection of a commercial webinar platform for online courses.	Researching Zoom and GoTo Webinar as platforms. NJDEP uses GoTo Webinar too. Need to be able to prove active participation to SRPLB for approval consideration. Some security concerns w/ Zoom though.
	LSRPA online webinar courses are anticipated to start in May. Shorter format courses being tried first.	
	14 additional webinar course applications have been submitted for the SRPLB's May meeting.	
	5 courses approved for CLE credits. LSRPA is an approved CLE provider.	M. Pietrucha to email J. Scagnelli a list of the 5 approved CLE courses - pass to NJ Env Law group.
	SB - Ethics will likely have to remain an in person course.	
MEMBERSHIP COMMITTEE (B. Grey / K. Haduch)	Current Membership ... 914 ...! (35 people took advantage of BOGO offer)	
	Website Opt-In	Members need to update their own profiles to make public.

	Baseball Event - It's on for now (8/4/20) but will depend on venue remaining open.	
COMMUNICATIONS COMMITTEE (C. Baker)	COVID-19 Survey	Members to respond to surveys.
	J. McKeegan to complete a series of articles on a monthly basis for eblast	J. McKeegan will assist with E-Blasts content (i.e., CE program updates/webinars, S. Drew interview, scholarship recipient follow-ups, etc.).
		BOT members can assist B. Hose with reviewing articles
CONTAMINANTS OF EMERGING CONCERN (C. Barnes)	Committee Update - robust committee. Evaluating what is a discharge, referencing ITRC & EPA docs, etc.	Developing white paper for review in near future.
	K. Long shared: ITRC's PFAS Tech Reg was released yesterday - https://pfas-1.itrcweb.org/ . Bob Mueller (NJDEP) is a co-Team Leader for the ITRC PFAS team. K. Long believes that NJDEP will give that guidance a lot of weight. R. Ferguson discussed with Biff Lowry (DEP) - may add something to NJDEP FSPM.	NJDEP is not developing further guidance for contaminants of emerging contaminants.
	4/6/20 DEP Skype meeting summary - M. Lindhart & M. Pietrucha	
COLLEGE OUTREACH COMMITTEE / LSRP FOUNDATION (B. Alter)	No Report	
LEGAL & LEGISLATIVE COMMITTEE (J. Scagnelli)	No report	

NO SPECIFIC INFORMATION INCLUDED BY COMMITTEE CHAIR; NO TIME ALLOCATED

- College Outreach Committee
- LSRPA Foundation

- Legal and Legislative
- Sounding Board
- Risk Management
- Golf Committee

Steering Committee Meeting Dates:

June 18, 2020 - ERM, Pennington.

August 20, 2020 - TBA

October 15, 2020 - TBA

December 17, 2020 - TBA

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "William P. Call". The signature is fluid and cursive, with the first name "William" being the most prominent.

William P. Call, PG LSRP
Secretary