

**LSRPA Steering Committee Meeting**  
**Ramboll Environmental, 101 Carnegie Center (Einsten Training Room), Princeton, NJ**  
**February 27, 2020**

**Roll Call / Attendees:**

**BOT (In Person):** S. Drew, M. Pietrucha, D. Morris, D. Warner, W. Call, B. Alter, R. Hollender, M. Lindhardt, C. Baker, K. Haduch, J. Scagnelli

**SC Attendees/Guests (In Person):** T. Toskos, J. Oberer, R. Ferguson, K. Goldstein, B. Grey, M. Poland, S. Posten, C. Barnes, R. DeLorenzo, M. Fisher, C. Metzger  
J. Galley, D. Hoffman, K. Long, M. Heumiller, A. Locke, G. Angyal, Greg Casabona, G. Iosue, S. Jones, J. Kearns, P. Kunkle, N. Scala, K. Skibo, S. Ward

**LSRPA Staff:** S. Boyle, B. Hose, L. Watson

**Phone:** N/A

**Time:** 2 - 4:52 PM

Topic	Discussion	Action Items
<b>PRESIDENT'S REPORT (S. Drew)</b>	Adoption of budget for 2020 (Resolution #2020-2)	Motion made (D. Morris) and seconded (R. Hollender) to approve the 2020 budget , all in favor, no absentions or oppositions.
	Adoption of 2020 slate of Board of Trustees approved by BOT members, including slate of officers for 2020 (Resolution #2020-1).	Motion made (M. Pietrucha) and seconded (D. Warner) to approve the 2020 BOT and slate of officers. All in favor, no absentions or oppositions.
	Thanks to C. Barnes!	
	Focus on committees' organization structure	Chairs/vice chairs to be clear, perhaps on website
	Focus on community outreach.	President's goal for LSRPA to reach out to ~1/2 dozen community organizations and report back to the BOT.
<b>EXECUTIVE DIRECTOR'S REPORT (S. Boyle)</b>	Use of LSRPA Logo - after receipt of a member inquiry, the LSRPA logo was used inappropriately.	S. Boyle to issue letter to infringer to take logo down to be followed by a cease & desist letter (if needed). Governance Committee to review terms & conditions for possible licensing agreement to sponsors, group partners, etc.
	Request to BOT to approve a \$500 contribution to BCONE - Sustainable Community Workshop.	BOT appoved via a unanimous voice vote.
	April 30th event with Connecticut EPOC	S. Boyle/B. Hose requested funding for a LSRP sponsorship (<\$1,000). Motion made (J. Scagnelli) and seconded (S. Drew) to approve; all in favor, no absentions or oppositions.

	Community Collaborative in Paterson	S. Boyle asked if the LSRPA should provide for a grant to pay teachers to develop a high school curriculum. It was agreed that S. Boyle would respond to get Paterson in touch with B. Alter to submit a grant to the Foundation (by 5/1/20 deadline).
	CLE - Environmental Law Forum	S. Boyle asked for presenters (maybe S. Drew) and whether the LSRPA should sponsor (~\$4,000). S. Boyle will get more details and costs.
	3/20/20 table at NJ Conservation Foundation Land Rally	S. Drew, D. Warner & W. Call will man our booth at the event.
	Lengthy discussions held regarding the 2/24/20 RAP rules meeting. Specifically, the DEP appears open to considering concepts such as virtual permits, permit by rule, and general permits for soil and select ground water permits and historic fill.	Waiting on NJDEP announce future meeting(s).
<b>ASSISTANT DIRECTOR'S REPORT (B. Hose)</b>	General written communication policy updated with changes requested at January BOT meeting.	Motion made (W. Call) to approve the written communications policy (Policy No 2020-2), seconded (S. Drew) to approve; all in favor, no absentions or oppositions.
	Notetaker volunteers requested for DEP/LSRPA meetings	Volunteers needed!
<b>SECRETARY'S REPORT (D. Morris)</b>	CLE Attorney Hardship Policy	Posted. No further action needed.
	LSRP/PG/PE Hardship Policy	D. Morris/W. Call will finalize for website posting; BOT had already approved.
	Short term RM&LP Subcommittee for ChildCare/Educational facilities	RM&LP to review issue and advise the BOT.
	Need for a "Parliamentarian" position	Executive Committee to discuss.
<b>TREASURER'S REPORT (D. Warner)</b>	Foundation has approx \$5,900 in its treasury; Association account is at ~\$553,000.	
	Finance Committee	D. Warner & A. Locke to reconvene the committee.
	Finance Info on website	Keep finance committee on the About Us website tab listings or remove? Mark the committee as TBD.

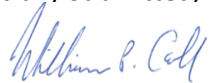
<b>SITE REMEDIATION CONFERENCE COMMITTEE (D. Hoffman / C. Metzger)</b>	NJSRC 2020 Debrief: Total registrants was 600+, of which 580 attended. The Hyatt filled 130 rooms, 57 exhibitorships sold and 31 specialty sponsorships sold. ~1,200 CECs were provided. ~\$215,000 income, ~\$131,000 expenses realizes roughly ~\$80,000 profit. Discussion was held about conference details and future events.	
<b>ASPIRING PROFESSIONALS COMMITTEE (K. Haduch)</b>	Memberships renewals - buy one, get one free AP to join (15 new members through the BOGO offer. Upcoming Events: drilling event in Jackson, NJ (Cascade Drilling to host). Soil logging course (T. Toskos) in Spring 2020. Eco Tour in Labertville (Hosted by ERM/Langan) May-June 2020. Annual networking event will be in Fall 2020.	
<b>REGULATORY OUTREACH COMMITTEE (M. Fisher)</b>	RAP soils RAP guidance development meetings held over past year. GW RAP guidance is next.	
	The CID group has been meeting bi-weekly since Aug 2019. Future improvements to include instructions/form revisions, auto re-pollution of fields, etc. DEP to offer training.	NJDEP to send LSRPA ROC a draft for comment. Bill Hose requested updates from the CID and RAO guidance stakeholder groups to eblast to membership.
	On 2/18/2020 a revised Rounding guidance was issued by NJDEP via ListServ.	S. Posten related the Attainment guidance stakeholder committee is working on NJDEP guidance on rounding.
<b>RISK MANAGEMENT AND LOSS PREVENTION (J. Scagnelli/J. Wuelfing)</b>	Met on 1/16/20. A Child Care subcommittee is being formed. BIR/LSRPA meetings ongoing (K. Gagnon/C. Baker coordinating). LSRP Risks course to be expanded. Committee is looking for new members. Discussed the SRPLB desire to define independent professional judgment.	LSRPA position paper regarding independent professional judgment to be reviewed for upcoming meeting with rules committee on the SRPLB.
<b>SOUNDING BOARD COMMITTEE (D. Warner)</b>	Maintaining an average of ~1 inquiry a week.	

<b>EXTERNAL STAKEHOLDERS</b>	K. Goldstein - A901 - inquired if recent changes would require licensing by LSRPs, consultants, engineers, etc. Discussion was held and J. Scagnelli mentioned that the A901 revisions apply to brokers. M. Pietrucha reminded attendees that there was a 3/2/16 ListServ stating LSRPs were exempt from this licensing requirement.	M. Pietrucha will re-circulate the DEP ListServ exempting LSRPs. J. Scagnelli will review the A901 changes as well.
<b>GOLF COMMITTEE (J. Postorino / K. Haduch)</b>	K. Goldstein related the annual golf event was sheduled for Oct 8.	
	Choosing between 2 venues	
<b>NOMINATING COMMITTEE (R. Hollender / B. Alter)</b>	Welcome new members	
	Guidelines for new BOT member applications. Needs more members. Volunteers were requested for the committee.	S. Boyle suggested a "Call for Volunteers". Volunteer offers received would be considered by the committee.
<b>CONTINUING EDUCATION COMMITTEE (W. Call / M. Poland / T. Layre)</b>	Abstract Application for Conference Courses - "Call for Abstracts" for Conference Courses using an application process. Generates a greater variety of courses/presenters and gets all CEC application information with the abstract application.	CE to develop application and call for Abstracts language for an EBlast.
	2020 Course Concepts - CE is a cornerstone of the LSRPA building knowledge, skills and relationships.	INSTRUCTORS NEEDED (latest Concept Course List to be circulated by W. Call).
	Courses for No Credit - Thoughts on developing courses for no credit which would interest the membership.	CE to review courses (i.e., LSRP Risks course).
	Consider offering admission to Credit Courses to those who just want to "audit" for a reduced rate (encourage aspiring professionals, PMs, etc... to attend).	CE to review.

	Evaluating course feedback surveys - suggested Course/Presentation Improvements:	<ul style="list-style-type: none"> <li>•☑CASE STUDIES! Real examples</li> <li>•☑Photos</li> <li>•☑Engage attendees</li> <li>•☑More Q&amp;A</li> <li>•☑Check all computer equipment and videos before presentations</li> <li>•☑Presentations should be FULL Screen</li> <li>•☑Titles of Courses need to better represent course descriptions</li> <li>•☑Font sizes unified and larger</li> <li>•☑Limit Class sizes - overcrowded</li> <li>•☑Class Schedules at the same time/no overlap/time for networking</li> </ul>
<b>MEMBERSHIP COMMITTEE (B. Grey / K. Haduch)</b>	356 members have renewed. 102 people did not renew. Notices of lapses being sent out. Breakfasts are scheduled for all of 2020 (website sign-up). Trenton Thunder event will be in July - early August.	
	Discussion regarding auto-renewal of memberships.	Committee to review feasibility.
<b>COMMUNICATIONS COMMITTEE (C. Baker)</b>	NJ Business magazine articles	
	Sends Eblasts to members, holds monthly calls.	
	Authors	Communications Committee needs authors!
<b>CONTAMINANTS OF EMERGING CONCERN (C. Barnes)</b>	New committee	
	B. Hose and K. Haduch are BOT liaisons	
	Based on outreach ot NJDEP, the Department is not releasing further guidance pending litigation.	
	LSRPA PFOS white paper pending.	White paper (C. Barnes)
<b>COLLEGE OUTREACH COMMITTEE / LSRP FOUNDATION (B. Alter)</b>	Application deadline is 5/1/20.	
	Paterson STEAM initiative (discussed above)	

	Donations can be accepted through the LSRPA Website.	
<b>LEGAL &amp; LEGISLATIVE COMMITTEE (J. Scagnelli)</b>	Environmental Justice	S. Drew & J. Scagnelli mentioned a NJ Senate bill covering permitting in burdened communities.
		S. Boyle to discuss with Riche Outlaw (NJDEP) regarding the overdue EJ guidance.

Respectfully Submitted,




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William P. Call, PG LSRP  
Secretary