

LSRPA Board of Trustees Call

March 21, 2019

8:30 - 10 am

ATTENDANCE: R. Ferguson, S. Boyle, C. Barnes, A. Robins, B. Call, D. Hoffman, J. Scagnelli, M. Pietrucha, S. Drew, D. Morris, J. Postorino, R. Hollender, B. Alter

	Discussion	Action Items
PRESIDENT'S REPORT	Assistant Executive Director Search Committee. Job posted and two resumes submitted. End of solicitation period with conference calls scheduled to interview candidates.	D. Warner, S. Drew and S. Boyle will interview with C. Barnes joining if schedule permits.
	Governance Tasks. No advancement made on concerns or review on Bylaws. Topic of respectful behavior needs attention quickly and is important for BOT selection and transparency.	
	Discussion of Board's Ethics course. Q&A with Janine after Licensing Board meeting. There are concerns with Board holding the course. Our answers were addressed and our Issue of the Board being the judges over us in dictating what ethics would include. No discussion of cases by LB, would not dictate what ethics will look like. M. Pietrucha will attend the course and would bring any other concerns up after the course.	Ensure that all providers are treated equally. M. Pietrucha will report on the course. It will be critical to learn the results of the course.
	Onboarding of BOT.. May occur during April Executive Breakfast Suggestion that onboard occur at the Site Remediation Conference, rather than two months after new BOT members came onboard.	Check Bylaws on timeframes for onboarding and discuss timeframe with Conference Committee.

EXECUTIVE DIRECTOR'S REPORT	Steering Committee Chairs. Send list of chairs and co chairs to L. Watson. Use care in appointing chairs and co-chairs	
	Survey by Montclair Ph.D. Candidate. Individual is looking at the program to identify areas where it may need improvement.	
	Business Magazine , LSRPA Section. Link sent electronically to BOT. Contact S. Boyle if print copies are needed.	Look at Bylaws for any information on holding the BOT meeting the day after the annual meeting
	Environmental Justice. Making LSRPs responsible for Environmental Justice was mentioned by Environmental Justice group. Environmental Justice guidance released. EJ plans will be developed by state departments. Issue important to environmental groups and should not be the responsibility of LSRPs	Risk Management Committee will follow any developments for any impact from a permitting perspective. Association should be involved in stakeholder committee.
	Brownfields Update. During the joint meeting of Brownfield Coalition, the topic of purchaser agreement was discussed. Letter is on LSRPA website. Governor and new tax incentive program and small BF projects (\$4M). Successful in NY and has advantages that would benefit NJ. Commissioner McCabe seems responsive.	
	Meetings with Commissioner McCabe. Held quarterly. Also meets with Chemistry Council, NAIOP, Builders Association and CIANJ. One person per group can attend meeting. SRRA 2.0 was not raised. Association will now be included in future meetings	
	Conference Dates: It was selected that the Conference be held the week after the Superbowl in 2020. Annual meeting should be held 60 days after the start of the New Year. Issue of how Master Sponsor is chosen if more than one interested sponsor.	Will be placed on Conference Committee agenda.

TREASURER'S REPORT	No budget update at the moment. Budget will be distributed shortly. Question regarding event insurance.	Current insurance may cover event cancellation. R. Ferguson will check and send information to D. Warner.
	Hyatt will be paid shortly for 2019 conference expenses	
SECRETARY'S REPORT	No report	
BYLAWS COMMITTEE	Review Bylaws regarding selection of new BOT members	Develop a policy for review regarding selecting BOT members.
	Policy on professional behavior/harassment. Important for BOT to develop a policy, which will include guidelines in dealing with an issue when it develops.	S Drew will help the Committee with draft language
SRRA 2.0	S. Senior and R. Ferguson attended recent meeting with Senator Smith. Agenda identifying our issues was provided beforehand.	Senator urged us to circulate our agenda to other groups.. He wants us to challenge DEP and the Licensing Board on why certain things were needed, code of conduct, for example. DEP will review items they previously weren't being reviewed.
	Stakeholders should review items that were released last year. Did not discuss discharge reporting obligations.	
	Serving as an Expert... Definition of historic fill.	
	Hesitancy by DEP to discuss when an LSRP is needed, how to retain one and specifics on when an LSRP is not needed.	Language is too vague, insufficient specifics.
CONTINUING EDUCATION COMMITTEE	M. Poland will attend the ITRC meeting in March with the goal of facilitating more work with the organization. LSRPA will work with ITRC to get their webinars approved for CECs...	
	Course instructors needed. Recently met with Conference and Continuing Ed Committees met to discuss courses for the next Site Remediation Conference	
REGULATORY OUTREACH COMMITTEE	SRAG Update. New guidance. ARS migration to groundwater pathways expected in summer of 2019, thermal inhalation pathways also expected approximately the same time. EPH final document will be posted in April; fill sampling procedures, Chapter 2 final draft due in April; air monitoring expected in May; vapor intrusion expected during summer 2019. Indoor air remediation is the only change. SRRA for soil expected in April, DEP working on alternative fill and committee will be re-engaged. Website posting expected on PFAS before April 7th.	Suggest a class vs. webinar regarding PFAS. Suggest moving ahead and not waiting for DEP. Contact M. Pedersen to discuss.
	SRAG meeting on March 12th.	Minutes already posted on website.

RISK MANAGEMENT AND LOSS PREVENTION	RMLP-BIR Subcommittee. Jamie Weufling is new co-chair.	Minutes will be prepared and posted and meeting schedules developed.
	C. Baker will review BIR agendas for historical consistency``	
	BIR Committee meets only twice a year. Frequency dropped since not enough questions received from members.	Send a request to S. Boyle to have the June meeting eblasted to members requesting input of questions.
LEGAL AND LEGISLATIVE	There is involvement in SRRA 2.0 on a daily basis. Currently the Bill regarding A901 is the issue. The bill states that LSRPs are exempt. Risk Mangement will follow this issue.	
MEMBERSHIP COMMITTEE	Aspiring Professionals event went well with 35 people attending and well represented.	
	10th Anniversary celebration is being planned, Save the Date will be eblasted	Give thought to who should be invited.
GOLF COMMITTEE		
HOT TOPIC		