

LSRPA BOARD OF TRUSTEES CONFERENCE CALL MINUTES

September 2, 2010

8:35 to 9:37 am

ROLL CALL (in order of attendance): K. Goldstein, R. Katz, J. Davies, J. Oberer, S. Boyle, T. Straka, M. Fisher, A. Robins, M. van der Heijden

SECRETARY'S REPORT

R. Katz and N. DeRose will discuss the value of posting the Committee priorities onto website, but there is concern with the document formatting.

R. Katz also reporting that posting of flow charts with disclaimer onto website is in progress. The organization chart cannot be posted until the ROC subcommittee information is received. This information will be provided by J. Davies prior to or during the September 16 Steering Committee meeting. Once received, the chart will be completed and posted onto the website.

Minutes of the September 5 BOT call were approved and will be posted to the website.

TREASURER'S REPORT

G. Martin was on vacation but reported earlier that the bank balance is status quo.

PRESIDENT'S REMARKS

Responding to N. DeRose's request for feedback on proposing a meeting with Commissioner Martin since our initial meeting six months ago, there was general agreement that semi-annual meetings would be desirable. A suggestion was made to include Irene Kropp or Dave Sweeney in the meeting to provide direct feedback.

Discussion followed on the tight nomination schedule for the BOT. The immediate need is formation of a new Nominating Committee, since three members of the former Committee were selected to the Licensing Board and the fourth member declined to move up. R. Katz suggested soliciting potential BOT members before the Committee is in place. This will be included in a pending e-mail blast by K. Goldstein.

The ARRCs rule proposal is anticipated in mid-September; therefore, this issue will be discussed during the upcoming Steering Committee meeting. The Association will comment after the proposal is available for review.

OLD BUSINESS/COMMITTEE REPORTS

Measures of Success Committee

Four subcommittee leads will meet to combine issues. No progress reported to date. Ira Whitman, a subcommittee lead, wants to poll LSRPA membership to measure success based on professionals' viewpoint. The polling will be implemented through a future newsletter.

Reporting on the Remedial Priority Scoring System, J. Oberer advised that DEP has selected outside members, but a meeting has not yet been scheduled.

S. Boyle reported that LSRPA representation at League of Municipalities Conference on Nov. 16, 2-4 pm has been resolved, with four people identified to participate.

Responding to an LSRP's question on reviewing work of another LSRP, previous e-mail exchanges concluded that it's a matter of business practices and, potentially, DEP determinations, but not an LSRPA matter.

No information available on follow up by N. DeRose on possible guidance documents training course. Table until next LSRPA Steering Committee meeting for input by N. DeRose.

Several discussion items for IPSC meeting were tabled until the upcoming Steering Committee meeting.

- Revise legislation to clarify that risk assessment methodologies should be available to LSRPs – S. Senior
- Immunity provision for LSRPs who follow law – S. Senior
- MTF and RTF extensions – J. Davies
- Status of recommendations memo to DEP on legislative input on LSRP program - S. Senior

Reporting on the summary of SRRA for nontechnical readers on DEP website, J. Oberer noted that this issue was raised at several previous IPSC meetings, but it is not yet on DEP's website.

The issue of an umbrella to protect an LSRP, similar to protection enjoyed by DEP, could be a legislative issue and needs input from S. Senior. Keep as priority topic for next LSRPA Steering Committee meeting. Suggestions to be sent to K. Hershey. T. Straka reported that approximately 16 pages were sent to K. Hershey for review on behalf of EBC.

LSRP accreditation for individuals such as Subsurface Evaluators will remain as future discussion during LSRPA SC meeting – Kathi Stetser

Continuing Education Committee

D. Toder reported that the Rutgers course – “Hot Topics for New Jersey's LSRPs” will cover timeframes, forms, fees RAOs, Res, IECs VI, LNAPL, RA permits, discharge

permits, etc. will be offered on Oct. 5 in Bordentown and Oct. 26th in New Brunswick. Posting of the Rutgers brochure on website is pending.

D. Toder is finalizing memo to the Board on continuing education recommendations. Once finalized, the memo will be sent to K. Hershey, who is drafting initial Licensing Board regulations, with a copy to T. Cozzi.

M. van der Heijden is developing a liability and insurance seminar. LSRP 101 may no longer be a focus, rather, emphasize training on yet-to-be-prepared guidance documents in 2011.

Tessie Fields/Murdo Morrison working on DEP session for Remedial Action Permits – likely to be internal then offered to outside personnel in Fall 2010.

Regulatory Outreach Committee

J. Davies will send the revised ROC reorg chart to R. Katz.

The issue of Alternate Fill/Beneficial Reuse will be monitored by S. Posten/J. Davies. Roger Ferguson is LSRPA representative on that committee. R. Ferguson, J. Davies and D. Sweeney met on subject regarding some apparent glitches. Big issue is whether the sending or receiving LSRP certifies fill. This is still under discussion. J. Davies to followup and circulate when appropriate.

Conceptual model in regulations was discussed. LSRPA wants CSM officially recognized in the regulations. It may be too late to get it into pending rules, but goal is for 2011 rules.

J. Davies discussed ROC coordination and reporting. Looking to meet with various groups, coordinate efforts and prepare report.

Risk Management/Loss Prevention Committee

Status of case study review – J. Oberer noted that additional documents were received within past week. A teleconference is scheduled for this afternoon, with a possible meeting next week. Hoping for report by end of September.

Licensing Board Subcommittee

Status of letter to recruit Subcommittee volunteers – J. Oberer is considering for inclusion in newsletter. K. Goldstein suggested that J. Oberer prepare blurb for inclusion in newsletter. R. Katz to find list of appointed nominees to Board and provide to S. Boyle, K. Goldstein and L. Voyce.

Communications Committee

Good working draft of the newsletter is under internal review. The newsletter will be issued shortly. BOT to receive courtesy copy ahead of time with expectation of minimal editing.

Status of coding of website by Memberclicks - Expected update was not received by Brian Smith from Memberclicks. The status is uncertain. K. Goldstein to follow up with B. Smith. Now have one complete membership list, e-mail blast system in place. Pretty façade not yet in place.

Membership Committee

T. Straka provided status of outreach effort. Looking to discuss with Continuing Education Committee developing content for Stakeholder Outreach LSRP training. She is also working on list of target groups. D. Toder may be working on PowerPoint and other aids to pull together program.

Invitation to become member of National Brownfields Coalition (formerly an extension of Northeast-Midwest Coalition). There is potential for major Brownfields involvement. S. Boyle knows about predecessor organization and gives it high marks. Offer included invitation to participate on their Board. T. Straka concerned with potential lobbying issues. G. Martin to follow up with accountant.

T. Straka to include League of Municipalities in her outreach efforts. Educational sessions would be offered to its members.

Regarding the issue of gender breakout, S. Boyle and T. Straka did a rough count. Nine percent of LSRPs are women, 66 of 404 LSRPA members are women (28 LSRPs, 38 associates).

Bylaws Committee

Informal meeting between K. Goldstein and J. Hochreiter covered some 14 potential changes, including the President-Elect position. Proposed modifications to be circulated prior to September 16 Steering Committee meeting.

Nominating Committee

Circulation of memo to recruit Chair and Committee members previously discussed.

NEW BUSINESS

J. Oberer reported on assisting Massachusetts's LSPA promote/advertise their need to fill Executive Director position. Good return for all the assistance they've provided us. J. Oberer to prepare blurb for inclusion in newsletter.

The issue of holding a tech reg. class before February 2011 was discussed. Several potential LSRPs looking for course requirement before submitting applications. No

course scheduled until February. This issue is the purview of DEP and should be left to them.